

Web CMS 2006

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1 Introduction of Web CMS 2006

Congratulate to select web CMS! Because it is a build site system which has the most powerful components, the most templates and the most abundant language categories in the world at present. You can build and manage your own website conveniently as long as you can type!

1. Ten thousands of templates, hundreds of website cover and dynamic menu styles selected by you at random!
2. Front and back of Web CMS 2006 support 12 kinds of languages, such as Simplified Chinese, Traditional Chinese, English, French, German, Russian, Japanese, Korean, Spanish, Portuguese, Italian, etc.
3. The on-line HTML editor which has powerful functions supporting character, picture, flash and video mixed arranged.
4. The multilevel items which can be added, deleted, modified and arranged at random. And you can hide the items and change visiting permission of user groups.
5. Equipped with multiform function modules, such as, single page, independent page, self link, news, pictures, feedback, guestbook, download, want ad, trade, shopping, self-form, etc.
6. Convert item content to Javascript code using Create Code and put the code into the position needed, which can achieve dynamic update.
7. You can select and design the style of templates. Items for selected include model style, model color, menu style, copyright, friendly link, Banner ad, count, member zone, language bar, template background, top background, news, pop window, addons, Javascript effect, etc.
8. Equipped with the share functions which include member manager, files manager, analyze flux, logo, link manager, email to be sent, Traditional Chinese to Simplified Chinese. Simplified Chinese to Traditional Chinese, etc.
9. The style of cover can be customized or uploaded directly.
10. User management equipped with scores and item visiting permission are integrated perfectly.

The new features of web CMS 2006:

New feature 1: 12 kinds of languages

New feature 2: 21600 templates

New feature 3: Single page

New feature 4: Independently page

New feature 5: News

New feature 6: Pictures

New feature 7: Feedback

New feature 8: Guestbook

New feature 9: Trade

New feature 10: Want Ad

New feature 11: Files download

New feature 12: On-line shopping

New feature 13: Self form

New feature 14: Analyse flux

New feature 15: E-mail to be sent

New feature 16: Javascript effect

New feature 17: News comment

New feature 18: Reply message

New feature 19: Identify language automatically

New feature 20: Trade order

2 Begin to use Web CMS

2.1 System requirements

This system requires internet explore 5.5 or higher. The website generated by this system may be browsed in all internet browsers.

2.2 Begin

Clicking new user registration and enter the interface shown below.

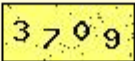
Registration step 1	
* Member ID:	<input type="text"/> 3 to 16 characters (A-Z, a-z, 0-9, _, no space)
<input type="button" value="Submit"/> <input type="button" value="Reset"/>	

User name is comprised of letter, number or underline, length 3-16 bytes. After input user name, system will examine whether the user name existed automatically, you need input a new one if it existed.

Next step - fill the information of registration

2.3 Fill in the information of registration

Registration step 2	
* Type:	<input type="text" value="Please Select"/>
* Language:	<p>You can select 1-3 languages. If you need more languages, please contact us.</p> <p> <input type="checkbox"/> Simplified Chinese <input type="checkbox"/> Traditional Chinese <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Russian <input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> Portuguese </p>
* Password:	<input type="text"/> 6 to 16 characters, case sensitive
* Confirm Password:	<input type="text"/> Please input Password again.
* Password Question:	<input type="text"/> For example: Who is my brother?
* Secret Answer:	<input type="text"/> You will be asked to answer the Password Question if you forget password.
* Email:	<input type="text"/> Please ensure you enter a valid email address.
Web Address:	<input type="text"/>
* Company Name:	<input type="text"/>
* Name (Contact Person):	<input type="text"/>
* Phone Number:	<input type="text"/> We will only use your telephone number if we need to contact you with a query about your account.
Fax Number:	<input type="text"/>

Validate Codes	
<p>If no picture appears, please make sure your browser is set to display pictures and try again. If you are not sure what the text is, take your best guess.</p>	
<p>Confirm Codes Enter the text you see from the image. Warning: Only figures can be passed. And '0' means zero, not the letter 'O'.</p>	<input type="text"/>
<input type="button" value="Submit"/> <input type="button" value="Reset"/>	


Next step - enter users' back after successful registration


2.4 Enter users' back


After fill the information of registration, click "submit", enter users' back directly.


BUILD SITE


[上传备案证书](#)
[简体中](#)
[繁體中文](#)
[English](#)
[Français](#)
[Italiano](#)
[日本語](#)
[한국어](#)
[Português](#)
[Русский](#)
[Deutsch](#)
[Español](#)


 [Preview](#)


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 [Website Management](#)


 [Item Manager](#)


 [Add New Item](#)


 [Modify Item](#)


 [Arrange Item](#)


 [Item Settings](#)


 [News](#)


 [Copyright](#)


 [Count Style](#)


 [Member Zone](#)


 [Banner](#)


 [Pop Window](#)







 [Addons](#)


 [Link Manager](#)

 [Javascript Effect](#)

 [Model Style](#)


Welcome to Use Self Website 2006 !

 Left Days of Probation:	10
 Score:	0
 Used Space:	972k
 Unused Space:	52k
 Used Database:	76k
 Unused Database:	948k



3 Manage functions of sharing

It sets the global parts of sites for all the languages and avoids reduplicate work in the process of making website.

3.1 Logo

Manage functions of sharing - Logo

Path: Manage menu in the left side of back “Manage functions of sharing”→ “Set website logo”

The page layout is shown below after clicking edit section.



The Current Logo:  company name Show Hide

Change the Logo

Image Logo: [Select a Logo](#) Flash Logo: [Select a Logo](#)

URL:

Set the Logo Size

Width: Pixel Height: Pixel

Set the Logo Link

Link: Target:

Current website logo: website or company logo; you may set it display or not.

Modify website logo: input logo address, select image or flash logo.

Upload image or flash: After clicking “select website logo”, a popped dialog box shown below, which include 3 options: upload image or flash, select a image or flash from library and web image or flash.

Upload image from local computers.

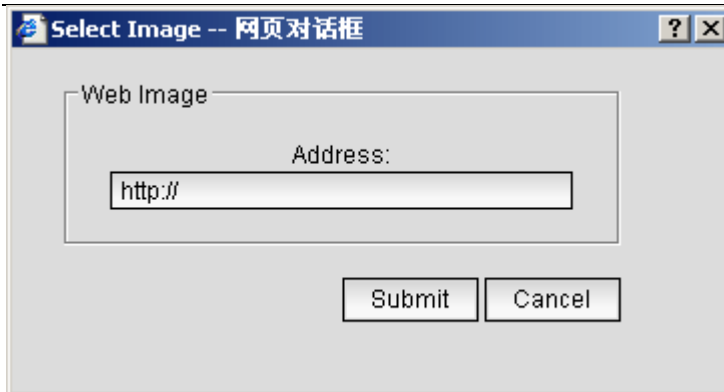


Select image from library



Web image: input the URL of image, then submit





Examine the attribute of image by clicking the right key of mouse, input the URL directly.

Set the logo size: set up the width and height of website logo. The whole size of page layout should suit to the trim size of logo to avoid influencing the overall effect. Otherwise, it will make logo stretch or twist.

Set logo link: Set the URL when click “web logo”, it may also set whether pop a new window.

3.2 Member manager

Manage functions of sharing - member manager

Path: Manage menu in left side of back “Manage functions of sharing”→“Member manager”

Click “Member manager”, editing section shown below.

Data Manager
Edit Terms of Use Agreement

Member Manager

When searching please input key words according to the following corresponding relation.

cn=> Simplified Chinese, tw=> Traditional Chinese, en=> English, fr=> French, de=> German, ru=> Russian, ja=> Japanese, ko=> Korean, it=> Italian, es=> Spanish, pt=> Portuguese

Search

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type:

[Edit Terms of Use Agreement](#)

Showing 1 - 1 / 1, Total 1 Pages

Delete	Operation	Operation	Member ID	Type	State	Email
<input type="checkbox"/>	Set	View	honey	Free Member	Activate	123@123.com

According to items provided by “Search category”, “Field name”, input keywords in “Search content”, search user information. The member information which registered in your website may displayed in the interface shown below, you may set user, examine user information, on-line sending e-mail to users.

Edit terms of use agreement: the editing content is the agreement which seen when member register.

Click “Edit terms of use agreement”, pop the text field shown below, and edit the agreement of member registration here.

Service items of our website

Welcome to become the member of our website

1.The confirmation and admission of service items

The item service belong to our company

2.

Set: Click “set” which is under “edit terms of use agreement”, you may set users level, state, score, etc.

Examine: Click “examine” which is under “edit terms of use agreement”, you may examine the information data of registered members.

E-mail box: Click “users’ e-mail box address” which is under “edit terms of use agreement”, you may on-line sending email to users by senior editing style.

Powerful searching function make you lookup users conveniently, you may search the information of any user, achieve the most fashionable assembled searching.

3.3 Files manager

Manage functions of sharing - Files manager

Path: Manage menu in the left side of back “Manage functions of sharing”→“Files manager”

Click “Files manager”, editing section shown below.

Image
Flash
Music
Video
Other

[File Manager - Image](#)



Delete	Filename	Operation	Operation	Size	Modified Time
<input type="checkbox"/>	001w.gif	Rename	Download	0.1k	2005-11-16 09:37:00
<input type="checkbox"/>	1104557242.gif	Rename	Download	6.7k	2005-11-16 09:37:00
<input type="checkbox"/>	1109948588.gif	Rename	Download	7.6k	2005-11-16 09:37:00
<input type="checkbox"/>	1113271667292347.gif	Rename	Download	56.7k	2005-11-16 09:37:00
<input type="checkbox"/>	13259.gif	Rename	Download	0.6k	2005-11-16 09:37:00
<input type="checkbox"/>	1447.gif	Rename	Download	3.3k	2005-11-16 09:37:00
<input type="checkbox"/>	19454.jpg	Rename	Download	4.4k	2005-11-16 09:37:00
<input type="checkbox"/>	200404140006564.gif	Rename	Download	22k	2005-11-16 09:37:00
<input type="checkbox"/>	2004831165743229.gif	Rename	Download	4.7k	2005-11-16 09:37:00
<input type="checkbox"/>	200572116201857218.gif	Rename	Download	2.7k	2005-11-16 09:37:00

Submit

Click “others”, you may upload files which have 80 file extensions: ace, acp, ani, arj, art, au, avi, bmp, bz2, cab, cda, cgm, chm, css, cur, dcx, dib, doc, dtd, gif, gzip, htm, html, ico, iso, jar, jfif, jif, jpe, jpeg, jpg, js, la1, lqt, lzh, m1v, m2v, m3u, m4e, mid, midi, mnd, mp1, mp2, mp3, mp4, mpa, mpe, mpeg, mpg, mpga, mps, mpv, pcd, pcx, pdf, png, psd, ra, rar, rle, rm, rmi, rtf, ssm, swf, tar, tif, ttc, ttf, txt, uue, vpg, wav, wma, wmf, wrl, xml, xsl and zip.

Click “upload files”, 5 files may be uploaded at the same time.

Image	Flash	Music	Video	Other
-------	-------	-------	-------	-------

File Manager - Image

Unused Space is : 29792k
The max size of a single file is : 500k
The number of what you can upload is : 58
File extensions are: gif, jpeg, jpg, png

Upload1:	<input type="text"/>	<input type="button" value="browse..."/>
Upload2:	<input type="text"/>	<input type="button" value="browse..."/>
Upload3:	<input type="text"/>	<input type="button" value="browse..."/>
Upload4:	<input type="text"/>	<input type="button" value="browse..."/>
Upload5:	<input type="text"/>	<input type="button" value="browse..."/>
Overwrite:	<input type="radio"/> Yes <input checked="" type="radio"/> No	

3.4 Analyze flux

Manage functions of sharing - analyze flux

Analyze flux has the statistic function of visiting quantity, the statistic of visiting quantity is by the period of time, set the number of count in the total visiting quantity by yourself, not only audio-visual but also convenient.

Path: Manger menu in the left side of back “Manager Functions of Sharing”→“Analyze flux”

Click “Analyze flux”, page layout of editing section shown below.

Total: 8

This Month: 8

This Day: 7

Counting Days: 2

According to the Period of Time

00:00-00:59	0
01:00-01:59	0
02:00-02:59	0
03:00-03:59	0
04:00-04:59	0
05:00-05:59	0
06:00-06:59	0
07:00-07:59	0
08:00-08:59	0
09:00-09:59	0
10:00-10:59	0
11:00-11:59	0
12:00-12:59	0
13:00-13:59	8
14:00-14:59	0
15:00-15:59	0
16:00-16:59	0
17:00-17:59	0
18:00-18:59	0
19:00-19:59	0
20:00-20:59	0
21:00-21:59	0
22:00-22:59	0
23:00-23:59	0

According to Month

2005-01	0
2005-02	0
2005-03	0
2005-04	0
2005-05	0
2005-06	0
2005-07	0
2005-08	0
2005-09	0
2005-10	0
2005-11	0
2005-12	0

Submit

3.5 Link manager

Manage functions of sharing - Link manager

Friendly link is the area where websites exchange link. Add link here, the other site's friendly link will appear in the generated page (The image below shows the friendly link with sina). The "Friendly link" of this system may be character link and also picture link.

Path: Manage menu in the left side of back "Manage functions of sharing" → "Friendly link manager".

Click "Friendly link manager", edit section page layout shown below.

 **Add Friendly Link**

Search

Type: English Version Combination: And

Item Name	Words	Match	Match Case
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type: English Version

Show 1 - 1 / 1, Total 1 Pages

Delete	Operation	Sequence	Link Name	URL	Image URL
<input type="checkbox"/>	Change	1	qiao	http://www.20t.net	

Show 1 - 1 / 1, Total 1 Pages

Click “Add friendly link” page switch to the image below.

Jump to Specified Type

Type: English Version

Item Name	Content
Sequence:	<input type="text" value="1"/>
*Link Name:	<input type="text" value="music"/>
*URL:	<input type="text" value="http://www.qq163.com"/>
Image URL:	<input type="text"/> Select an Image

Sequence: it is the number which is used to arrange order of friendly link.

Title of link: The name of friendly site.

The address of link: the URL of website which want to link.

The image address of link: the URL of image which want to link. Click “select image” upload image of friendly link.

3.6 E-mail to be sent

Manage functions of sharing - E-mail to be sent

This item set the default e-mail box and signature of addresser (your esteemed company).

Path: Mange menu in the left side of back “Manage functions of sharing”→“E-mail to be sent”.

Click “E-mail to be sent”, the edit is section shown below.

From:	<input type="text" value="123@123.com"/>
Signature:	<input type="text" value="company name"/>
<input type="button" value="Submit"/>	

3.7 Simplified Chinese to Traditional Chinese

Manage functions of sharing - Simplified Chinese to Traditional Chinese

In order to convenient for you to switch language when editing website, system set this function to switch language, put the character which need switched in the text field, click “Simplified to Traditional” the Simplified will switch to Traditional.

Path: Manage menu in the left side of back “Manage functions of sharing”→“Simplified Chinese to Traditional Chinese”.

Click “Simplified Chinese to Traditional Chinese”, page layout of editing section shown below.

简体中文

自助建站系统2004版的推出，已使国内的一些网络公司跨出国门走向世界，为外国人建网站已成为现实。国内企业花少量的钱，就可以让产品走向国际市场，是因为自助建站系统能让企业用不同的语言自由建站。

Shown below after switch:

繁體中文

自助建站系統2004版的推出，已使國內的一些網絡公司跨出國門走向世界，為外國人建網站已成為現實。國內企業花少量的錢，就可以讓產品走向國際市場，是因為自助建站系統能讓企業用不同的語言自由建站。

简体转换到繁体

3.8 Traditional Chinese to Simplified Chinese

Manage functions of sharing - Traditional Chinese to Simplified Chinese

Path: Manage menu in the left side of back “Manage functions of sharing”→“Traditional Chinese to Simplified Chinese”

Click “Traditional to Simplified”, page layout of editing section is shown below.

繁體中文



繁體轉換到簡體

The step of “Traditional Chinese to Simplified Chinese” is the same as above.

4 Design website cover

In order to beautify your website, this system add the function of website cover, you may set cover style, background, etc. it possess convenient and shortcut operation and artistic effect.

4.1 Set cover style

Design website cover - Set cover style


Path: Manage menu in the left side of back “Design website cover” → “Set cover style”

Click “Set cover style”, back is shown below.



Default cover is closed, so we need click to open cover. Back will hint open cover successfully.

After open cover successfully, click “set cover style”, back shown below:



Select the Cover Style

Style Number: 1

Title:

Submit

In the dialog box, “Title of window” is the name of title bar when preview website cover.

After fill in, click “select cover style” button, use the appropriate cover templates. Back is shown below.



After select and click thumbnail, the page shown below:

Click “submit” button, set “Cover style” successfully.

4.2 Set model background

Design website cover - Set model background

Path: Manage menu in the left side of background “Design website cover” → “Set model background”

Click “Set model background”, page layout of back shown below.

Background Color

Current Color: 1

Change Color: [Select Color](#)

Background Image

Change the Image: [Select an Image](#) 2

Delete Image: [Delete](#)

URL:

Background Music

Change Music: [Select Music](#) 3

Delete Music: [Delete](#)

URL:

- ① Set background color: Click “select color”, pop palette, select the background color of cover page
- ② Set background image: Click “select image”, scan background image of cover page, or put into the URL of image. (note: if select background image,the background color cant display)
- ③ Set background music: Click “select music” select the background music of cover page,or put into the URL of music

The 3 functions above, make cover page vividly.

4.3 Set count style

Design website cover - Set count style

Count, it is the counting function, which makes you know the clicking rate of your website.

Path: Manage menu in the left side of back “Design website cover” →“Set count style”.

Click “Set count style”, page layout of back is shown below.

Style Number: 31 Show Hide

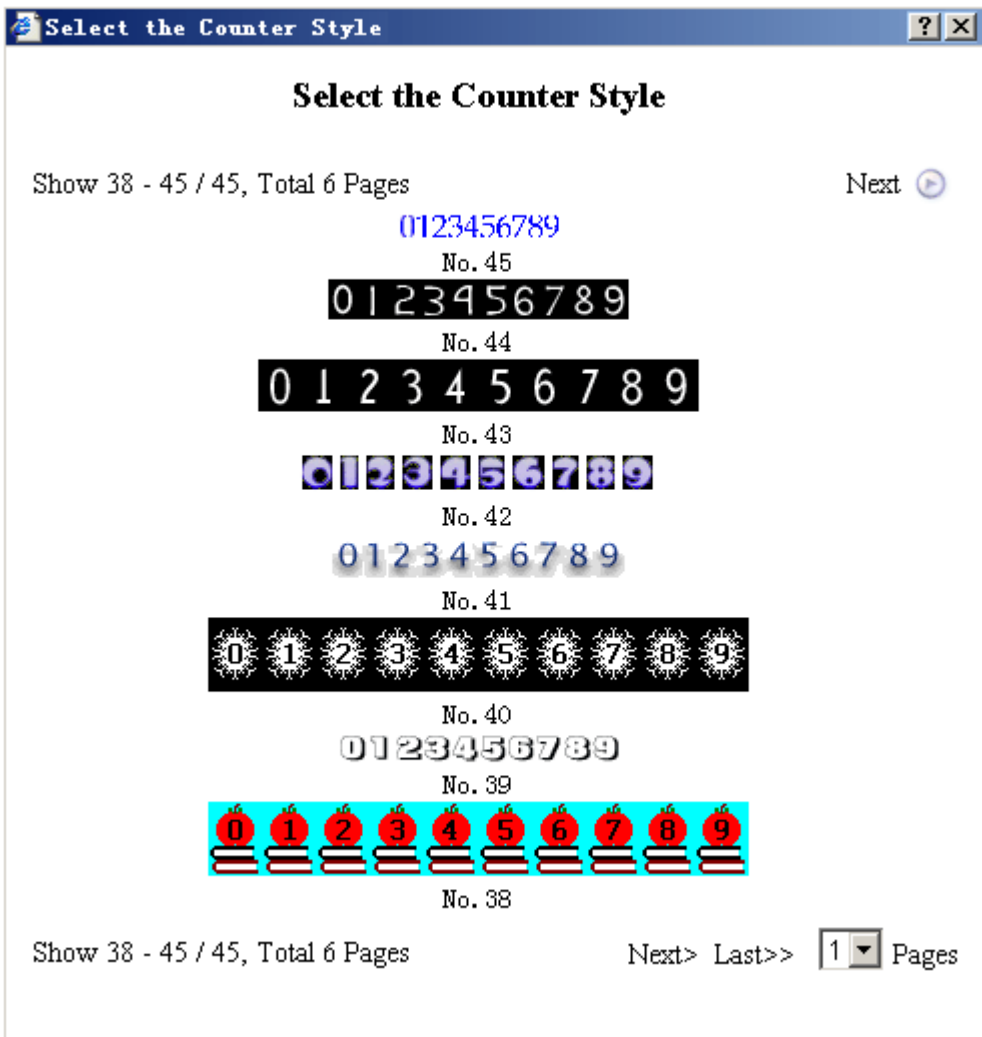
Counter Length: Pad Counter with Zero: Yes No

Number length: it means the digit of counter displayed in the cover, which is usually 8.

Add “0” before it: it means when clicking rate less than 8 digits. Counter display whether put “0” occupied. We usually select “Yes”.

If you needn’t counter, select “hide” in the page above, counter will not be displayed in the website.

Click “Select counter style” select the counter style which you like, pop the dialog box shown below.



It will return to the above page layout after select, select “submit” button, set “count style” successfully.

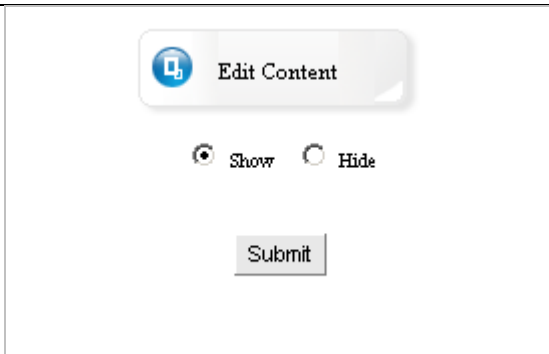
4.4 Set the copyright

Design website cover - Set the copyright

You may not only fill in copyright here, but also input content or insert code according to personal habit.

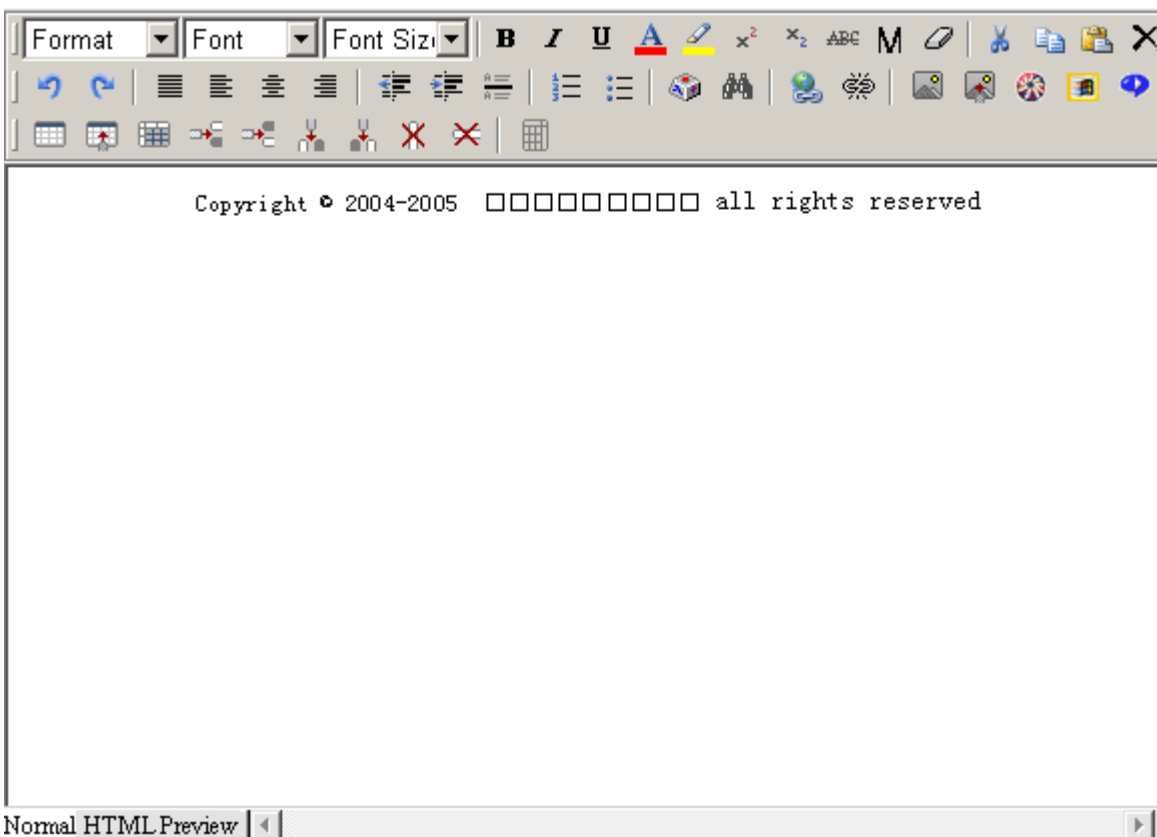
Path: Manage menu in the left side of back “Design website cover”→“Set the copyright”

Click “Set the copyright”, page layout of back is shown below.



The form contains an "Edit Content" button with a document icon, a "Show" radio button (selected) and a "Hide" radio button, and a "Submit" button.

You may set whether display copyright. Click “edit content”. In the back, we enter into the following image shows.




You may not only fill in copyright, but also input any content (image/other files) or insert code according to personal habit

4.5 Set language bar

Design website cover - Set language bar

Language bar is the selection button of multiple languages in cover page.

Path: Manage menu in the left side of back “Design website cover” → “Set language bar”
Click “Set language bar”, back shown below.


[Select a Language Bar Style](#)

Style Number: 2

Show Hide


Cover Charset: Simplified Chinese

Cover language coding means the char set of the cover. For example, the char set of the cover is English. Then the language of website cover is English.

Click “Select language bar style”, pop the dialog box shown below, select the appropriate language bar style for the templates. You may also set whether display language bar.

Select the Style of the Language Bar
? X

Select the Style of the Language Bar

Show 11 - 18 / 18, Total 3 Pages Next 

简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 18										
简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 17										
简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 16										
简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 15										
简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 14										
简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 13										
简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 12										
简体中文	繁體中文	English	Français	Deutsch	Русский	日本語	한국어	Italiano	Español	Português
No. 11										

Show 11 - 18 / 18, Total 3 Pages Next> Last>> 1 Pages

Select appropriate language bar in the dialog box, return to the upper level directly, click “submit”, set language bar successfully.

4.6 Set website logo

Design website cover - Set website logo

Set website logo means change original logo of cover page (resemble as the website logo, the same operation step. The difference is website logo displayed in each page, the logo of cover page only displayed in cover page).

Path: Manage menu in the left side of back “Design website cover” → “Set website logo”
Click “Set website logo”, page layout of back shown below.



Change the Logo

Image Logo: [Select a Logo](#)

Flash Logo: [Select a Logo](#)

URL:

Set the Logo Size

Width: Pixel

Height: Pixel

Set the Logo Link

Link:

Target:

The content of image above is the same with the operation step of “set website logo”. for more details see page6 –7.

4.7 Pop window

Design website cover - Pop window

Set the size, the content and the title of the window in the cover page. You can show news or advertisement commonly by it.


Path: Manage menu in the left side of back “Design website cover” → “Set pop widow”

Click “Pop window”, the page layout of back shown below.

Title:

Width: Pixel

Height: Pixel

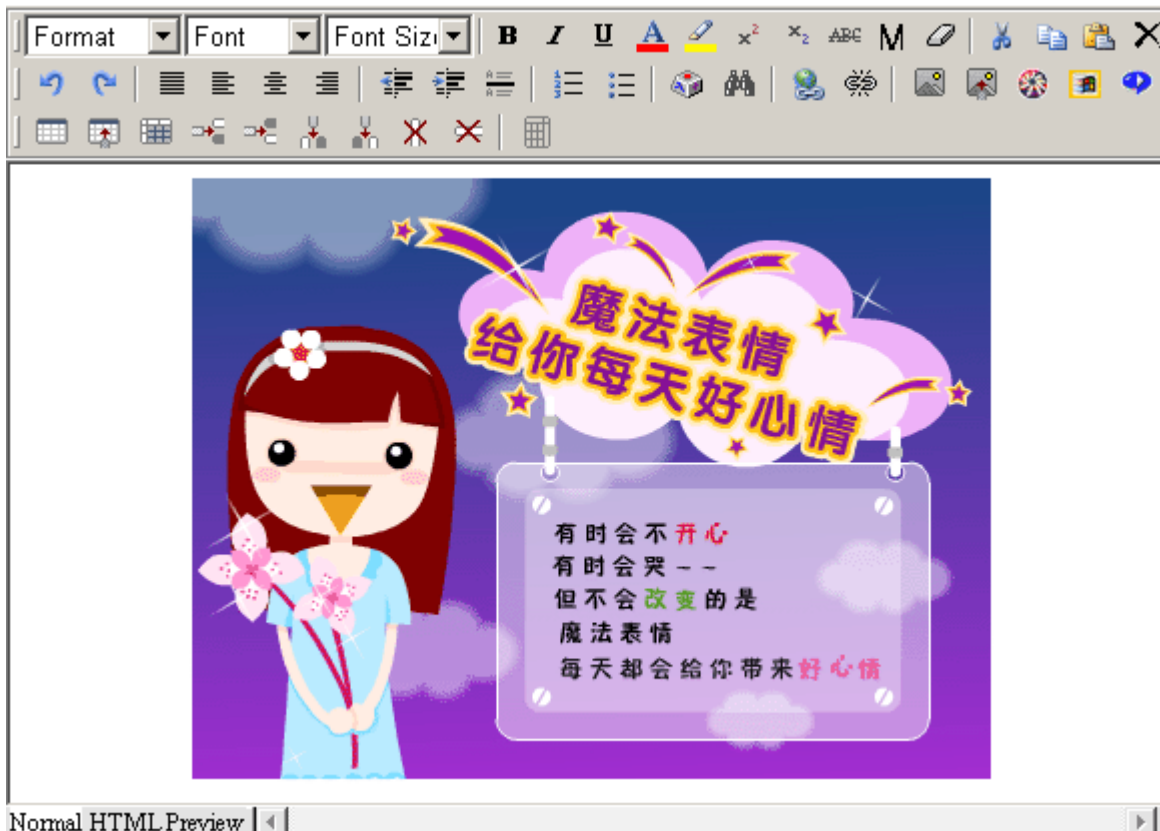
 Edit Content

Show Hide

The title of window: it means the title of pop window when preview cover page.

Width and height: The size of pop window in the cover page.

Click “Edit content” button, the back pop the editing area shown below. If you need not the pop window in the cover page, you can select “hide” under the “edit content”.



You can input any content or insert code in the editing area according to your personal habit or company needs. Such as news or advertisement, click “submit” after edit, set “pop window” successfully (note: be sure select “display” in “set pop window”, because the system default hide state).

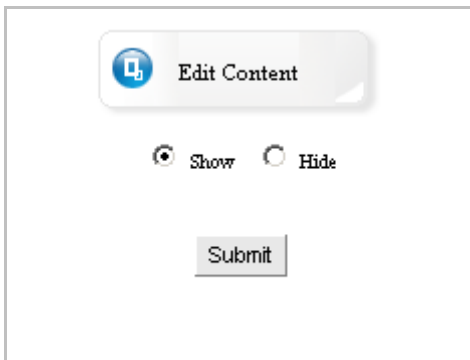
4.8 Set Javascript effect

Design website cover - Set Javascript effect

Set Javascript effect: it means set the special effect of cover page, such as: fluttering image, followed by the mouse etc.

Path: Manage menu in the left side of back “Design website cover” → “Set Javascript effect”

Click “Set Javascript effect”, the page layout of back shown below:



Click “Edit content”, enter into the editing window shown below:

```
function MM_reloadPage(init) { //reloads the window if Nav4 resized
  if (init==true) with (navigator) {if ((appName=="Netscape")&&(parseInt(appVersion)==4)) {
    document.MM_pgW=innerWidth; document.MM_pgH=innerHeight; onresize=MM_reloadPage; }}
  else if (innerWidth!=document.MM_pgW || innerHeight!=document.MM_pgH) location.reload();
  }
  MM_reloadPage(true);
}
```

The special effect of webpage which we edit are always some effects that usually use, such as floating images, color changed background, followed by the mouse etc. You may copy the effects code to the editing area directly, click “submit” after that, set Javascript effect successfully

4.9 Self cover

Design website cover - Self cover

Self cover means design website cover by yourself

Path: Manage menu in the left side of back “Design website cover” → “Self cover”

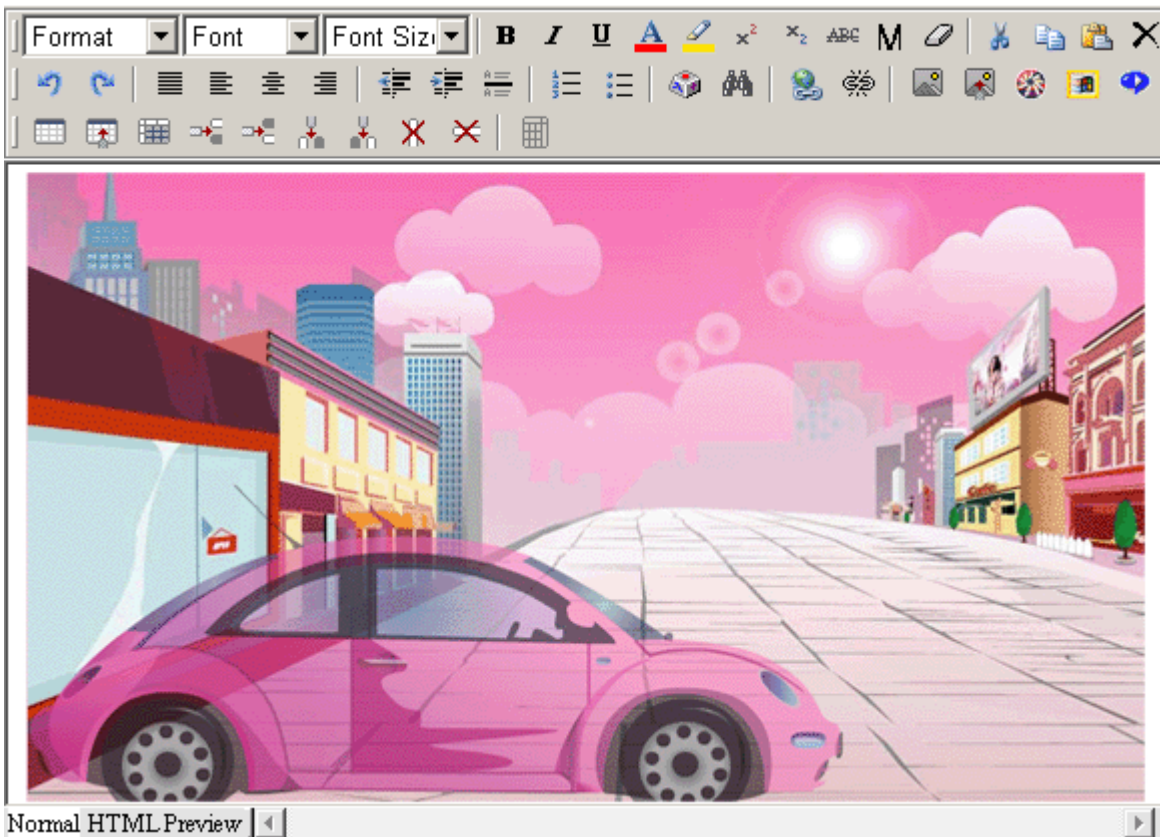
Click “Self cover”, the page layout of back shown below.

Use Self-Cover

[Edit Cover](#)

Submit

Click “Edit content”, enter into the page shown below, you may not only upload “self cover” and relative images,media files, but also the images in the library, media files etc which have been uploaded.



(note: be sure select “Self cover”, otherwise the it wont display)

5 Set Multiple Language

Set multiple language may set the language which you need and the default language of the homepage
 Path: Manage menu in the left side of back→“Set multiple language”

Homepage of your Site  

Auto-detect Client Language  Use

If you need more languages, please contact us.

Sequence	Language	Use
<input type="text" value="1"/>	Simplified Chinese Version	<input type="checkbox"/>
<input type="text" value="2"/>	Traditional Chinese Version	<input type="checkbox"/>
<input type="text" value="3"/>	English Version	<input checked="" type="checkbox"/>
<input type="text" value="4"/>	French Version	<input type="checkbox"/>
<input type="text" value="5"/>	German Version	<input type="checkbox"/>
<input type="text" value="6"/>	Russian Version	<input type="checkbox"/>
<input type="text" value="7"/>	Japanese Version	<input type="checkbox"/>
<input type="text" value="8"/>	Korean Version	<input type="checkbox"/>
<input type="text" value="9"/>	Italian Version	<input type="checkbox"/>
<input type="text" value="10"/>	Spanish Version	<input type="checkbox"/>
<input type="text" value="11"/>	Portuguese Version	<input type="checkbox"/>

Set homepage: Set the first page of website, select “cover” in the drop-down list. Then the cover will be the first page. If we select language style, the first page will be that language. Such as we select Simplified Chinese in the drop-down list, the first page of website will be Simplified Chinese after submit. If we select English, then the first page we open the website will be English after submit, it is convenient for the users to edit language.

Identify client language automatically: Just as its name imply, it is more intellectualized function, it may change by the change of client language, convenient for the users who use the different languages.

Sequence of display: Sequence of each language arranged in language bar, arranged by the number, set the order of Simplified Chinese, Traditional Chinese, English, French, German etc.

Open: Set the language which you need open in the check box, you may open 11 languages most at the same time, one language least.

6 Website management

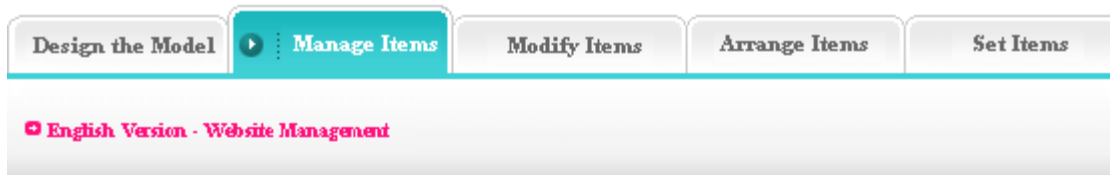
6.1 Item manager

Website management - item manager

Item manager means add and modify the item name, show or not, target, level, delete item etc.

Path: Manage menu in the left side of back “Website management” → “Item manager”

Click “Item manager”, page layout of back shown below.



Operation	Action
Add a Item	Add a new item having the same level with the current one after the current one.
Add a Sub-Item	Add a new sub-item for the current one(the level sub-item is bigger than the father 1).
Add a Separator	Add a separator after the current one(for getting better effect).
Edit	Edit Content

Item Name	Level	Type	Operation	Operation	Operation	Operation	Delete
<input type="text" value="Homepage"/>	0	Homepage	Add a Item	Add a Sub-Item	Add a Separator	Edit	-
<input type="text" value="news"/>	0	News	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="commodity"/>	0	Pictures	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="trade"/>	0	Trade	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="shopping"/>	0	Shopping	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="want ad"/>	0	Want Ad	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="download"/>	0	Download	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>

We elaborate practical meaning and functions of each item in the image above:

- ① Item name: the title of each item (you may modify directly here).
- ② Item level: the level shown in dynamic menu(level “0”,shown in menu bar directly,level “1”,shown in the branch of menu bar, level “2”,shown in the branch of level 1).
- ③ Add new item: Add a new item which has the same level with the current one after the current one.
- ④ Add a sub-item: Add a new item for the current one (the level sub-item is bigger than the father 1).
- ⑤ Add a separator: Add a separator after the current one.
- ⑥ Edit /Manage: In the seventh item, click “edit” or “manage”, you may edit or manage this item.

⑦ Delete item: Select in the check box of the last item, click “submit” delete this item.

6.2 Add new item

Website management - Add new item

Add new item means newly-built item, item types are corresponding with function management.

Path: Manage menu in the left side of back “Website management”→“Add new item”

Click “Add new item”, page layout of back shown below:

Design the Model **Manage Items** Modify Items Arrange Items Set Items

English Version - Add a Item

* Item Name:	<input type="text"/>
* Type:	<p>Please select a Type. (Warning: The type can't be changed after selected.)</p> <p><input type="radio"/> Single Page (build a item with a single page, for example, introduction of your company, contact, etc)</p> <p><input type="radio"/> Independent Page (model-independent, can be changed completely.)</p> <p><input type="radio"/> Self Link <input type="text" value="http://"/></p> <p><input type="radio"/> News (a item with articles, applied for news, data, etc; build multilevels)</p> <p><input type="radio"/> Pictures (show pictures, for example, products, certificates, etc; build multilevels)</p> <p><input type="radio"/> Feedback (applied for feedback, enquiry, support, etc)</p> <p><input type="radio"/> Guestbook (build a guestbook)</p> <p><input type="radio"/> Trade (post trade leads)</p> <p><input type="radio"/> Want Ad (build a item for want ad)</p> <p><input type="radio"/> Download (build a item for online download; build multilevels)</p> <p><input type="radio"/> Shopping (include shopping cart, order form; build multilevels)</p> <p><input type="radio"/> Self Form (follow your inclinations to build a form)</p>
Target:	<input type="text" value="Self"/>
Show:	<input type="text" value="Show"/>
Hint:	<input type="text"/>
* Purview:	<p style="text-align: center;">specify who can view this page</p> <p><input checked="" type="checkbox"/> Any One <input type="checkbox"/> VIP1 <input type="checkbox"/> VIP2 <input type="checkbox"/> VIP3 <input type="checkbox"/> VIP4</p> <p><input type="checkbox"/> VIP5 <input type="checkbox"/> VIP6 <input type="checkbox"/> VIP7 <input type="checkbox"/> VIP8 <input type="checkbox"/> VIP9</p>

Submit

We elaborate actual meaning and function of each item in the image above:

Item name: it means the name of newly-built item, it will be shown in the menu bar of webpage, it is the “homepage”, “hot news”in the “item manager” after submit.

Item type: it means the type of newly-built item, the operation is to select a function in the item types of image above as this item type.

Target: Set whether the item open in the original window. There are two options in the drop-down list: "self" and "blank", that means the newly-built item switch from the original window or pop a new window when preview.

Show: Set whether the newly-built item show in the menu bar of webpage. If we select "hide", the item will not be shown in the menu bar when preview the website.

Hint: The introduction of item when preview webpage and putting the mouse on the item character

Purview: The permission when visitor visit the item

When all the above content is completed, click "submit". Then add new item successfully.

We elaborate the actual meaning and functions of each item in the image above:

- **Single page:**
Build an item with a single page; for example, introduction of your company, contact, etc.
- **Independent page:**
Model-independent, can be changed completely.
- **Self-link:**
Set the link which arrive at other URL, enter into appointed URL after click.
- **News:**
A item with articles, applied for news, data, etc; build multilevels.
- **Pictures:**
Show images, for example, products, certificats, etc; build multilevels.
- **Feedback:**
Applied for feedback, enquiry, support, complain, etc.
- **Guestbook:**
Build a guestbook.
- **Trade:**
Post trade leads.
- **Want ad:**
Build a item for want ad.
- **Download:**
Build a item for online download, for example, software, download files.
- **Shopping:**
Include shopping cart, order form, and build multilevels.
- **Self form:**
Follow your inclinations to build a form.

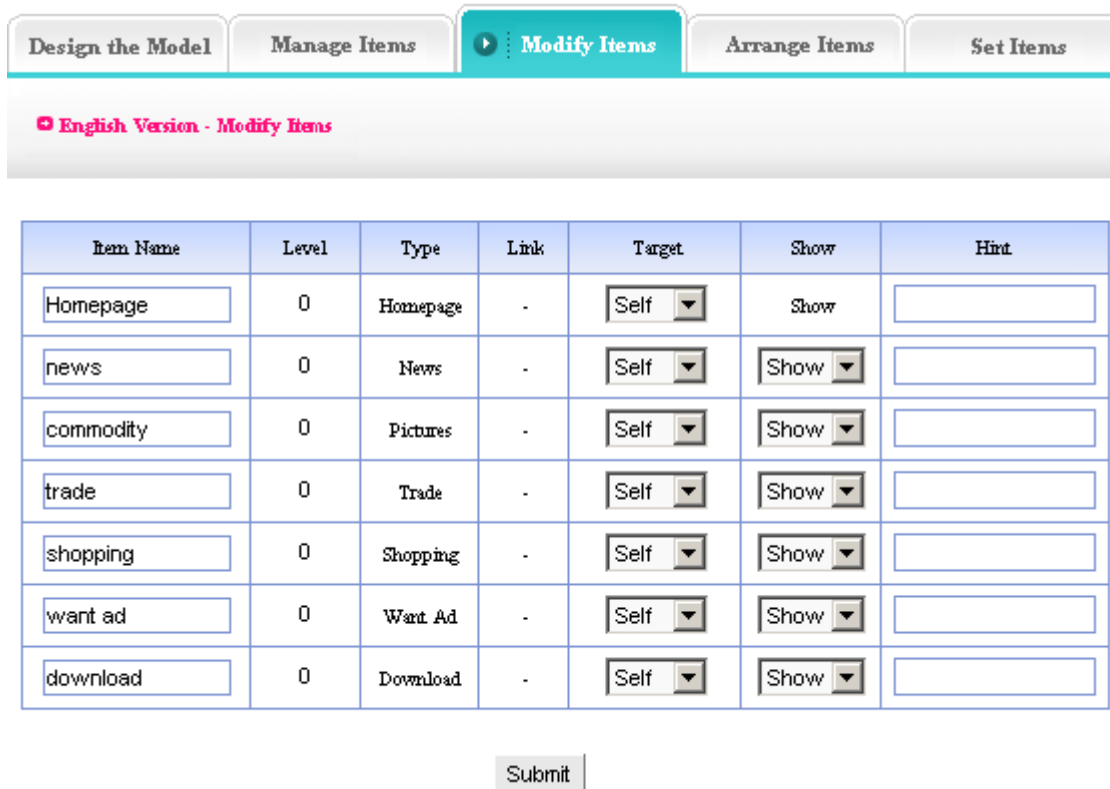
6.3 Modify item

Website management - Modify item

Modify item means modify item name, set show or not, target, add hint, etc.

In the process of designing website, website maker may change original setting according to actual situation.

Path: Manage menu in the left side of back “Website management“→ “Modify Item “
 Click “Modify item“, page layout of back shown below:



English Version - Modify Items

Item Name	Level	Type	Link	Target	Show	Hint
Homepage	0	Homepage	-	Self	Show	
news	0	News	-	Self	Show	
commodity	0	Pictures	-	Self	Show	
trade	0	Trade	-	Self	Show	
shopping	0	Shopping	-	Self	Show	
want ad	0	Want Ad	-	Self	Show	
download	0	Download	-	Self	Show	

Submit

All the options in the image above are all set in “Add new item“ originally, such as “item name“, “target“, “show“, “hint“ etc, can be changed(note: we should emphasize that the item type which we select in “add new item “cant be changed)

6.4 Arrange item

Website management - Arrange item





It means set the sequence of item, click “arrow“ to set sequence





The word “level“ mentioned in the “Item manager“ is arranged in different grade items. The “sequence“ is arranged in the same grade items.

Path: Manage menu in the left side of back “Website management “→ “Arrange item “
 Click “Arrange item “, page layout of back shown below:

Design the Model Manage Items Modify Items **Arrange Items** Set Items

English Version - Arrange Items

Operation	Action
	Move the item one step backward.
	Move the item one step forward.
	Move the item to higher level.
	Move the item to lower level.

Operation	Item Name
   	<input type="text" value="Homepage"/>
   	<input type="text" value="news"/>
   	<input type="text" value="commodity"/>
   	<input type="text" value="trade"/>
   	<input type="text" value="shopping"/>
   	<input type="text" value="want ad"/>
   	<input type="text" value="download"/>

Submit

See the operation and function of “arrow“ in the form above.

6.5 Item settings

Website management - Item settings

It means set sort, per row count, width and height of thumbnail, purview, etc.

Path: Manage menu in the left side of back “Website management “→ “Item settings “
Click “Item settings “, page layout of back shown below.

Design the Model Manage Items Modify Items Arrange Items **Set Items**

English Version - Set Items

Item Name	Type	Sort	Per Row Count	Per Page Count	Width of Thumbnail	Height of Thumbnail	Purview
Homepage	Homepage	-	-	-	-	-	-
news	News	Descend	-	10	-	-	Any One VIP1 VIP2
commodity	Pictures	Descend	5	15	100 Pixel	100 Pixel	Any One VIP1 VIP2
trade	Trade	-	-	30	100 Pixel	100 Pixel	Any One VIP1 VIP2
shopping	Shopping	Descend	2	10	100 Pixel	100 Pixel	Any One VIP1 VIP2
want ad	Want Ad	Descend	-	15	-	-	Any One VIP1 VIP2
download	Download	Descend	-	10	-	-	Any One VIP1 VIP2

Submit

We elaborate the meaning and function of each item in image above:

Sort: it is different from the sequence in “arrange item“, the sequence means the order of items shown. the sort commonly means the item type, such as “News“, “Images“, “Feedback“, “Guestbook“, “Want ad“, “Download“, “Shopping“, “Self form“, the content is not be added at the same time, so we may select sort here. It includes “Ascend“, “Descend“, and “Self“. That mainly depends on the sequence number we filled in when we add content.

Per row count: That is in “Images“ and “Shopping“ two items, the number of images displayed in per row. You may set according to different need and habit.

Per page count: Set content of “News“, “Page“, “Guestbook“, “Trade“, “Want ad“, “Download“, “Shopping“, “Self form“ shown in each page. Adjust it according to your different need and artistic website.

Width and height of thumbnail: the function is to define the thumbnail which need uploaded in “Images“, “Trade“, “Shopping“. Set it according to the integrated structure and artistic of webpage.

Purview: Set the authority of visitors.

All the options completed, click “submit“, set item settings successfully.

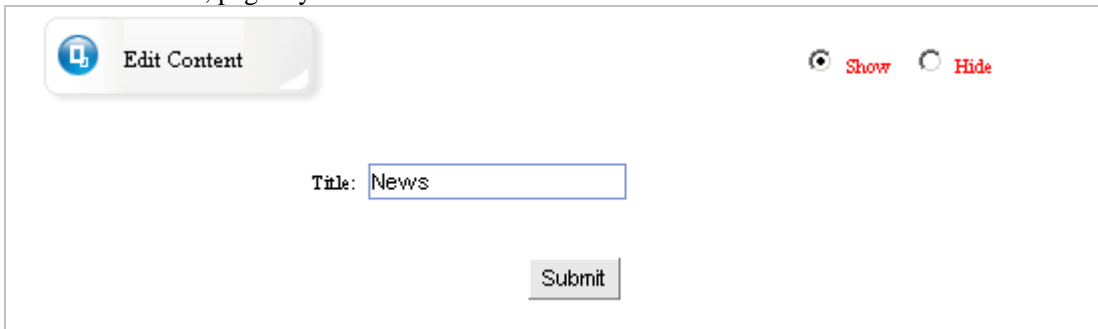
6.6 News

Website management - Set news

It means set the up to date content of website, display in the certain position (left column or the right column)after setting, you may also input the other content, modify the title of item.

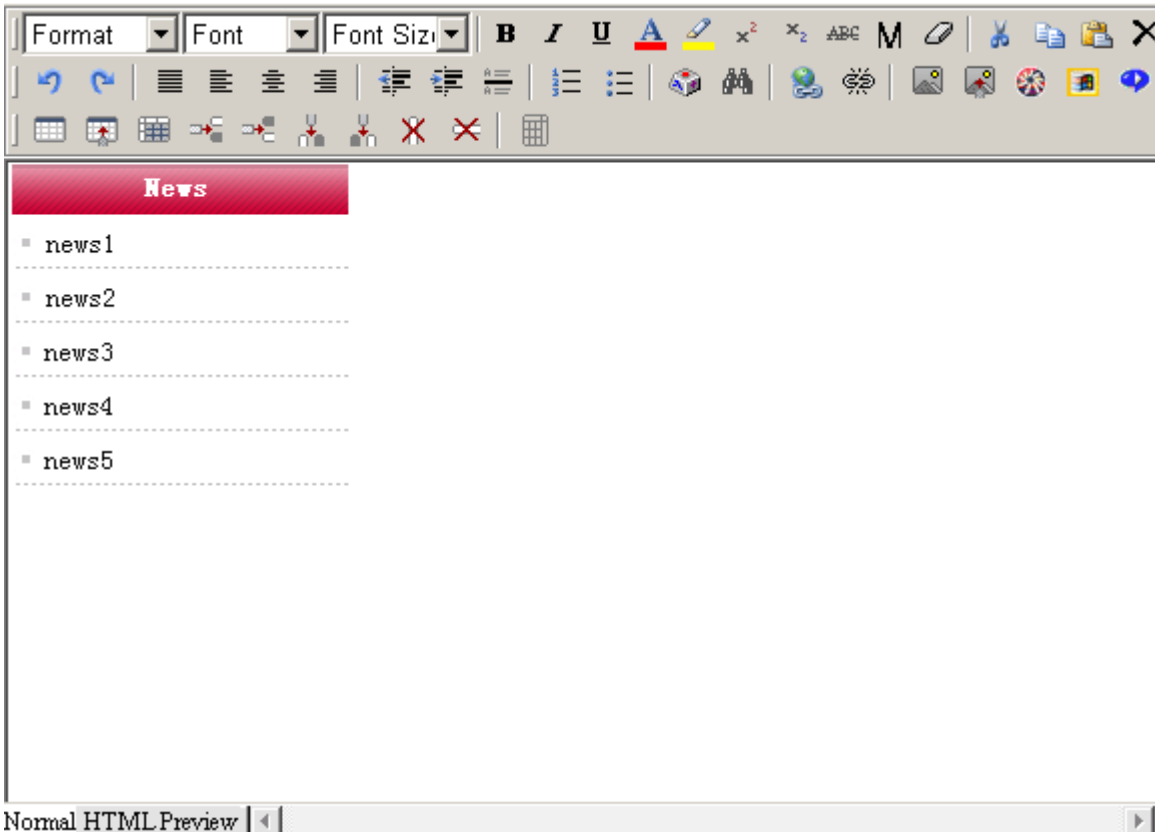
Path: Manage menu in the left side of back “Website management “→“Set news “

Click “Set news “, page layout of back shown below:



Fill in title: The title filled in is the main title displayed in the “news “area.

click “Edit content “, enter into the editing area shown below, you may not only edit news, but also fill in the other contents which noticeable, such as, “hot news “, “news published “(shown above, if you want to set news, you must select “show “, otherwise the edited content wont be shown in the website)



Normal HTML Preview

After editing the content of “news “, click “submit “, set “news “successfully.

6.7 Set copyright

Website management - Set copyright

Copyright is at the bottom of webpage. You may not only fill in copyright, but also input any content or insert code according to personal habit.

path: Manage menu in the left side of back “Website management”→“Set copyright “
Click “Set copyright“, page layout of back shown below.

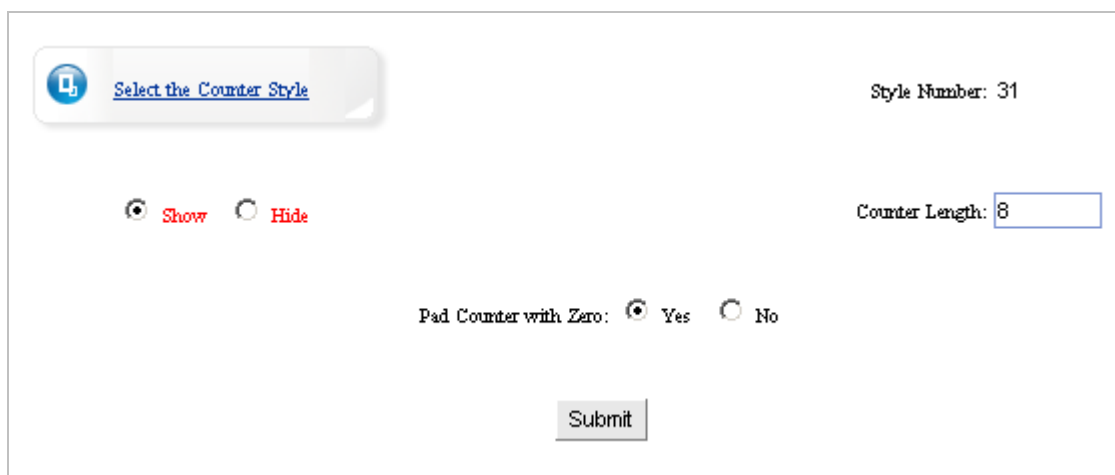


Click “Edit content “edit copyright, you may set whether display copyright. The operation of setting copyright is the same with setting news of cover page. For more details see page 21.

6.8 Set count style

Website management - Set count style

Path: Manage menu in the left side of back “Website management “→“Set count style“
Click “Set count style“, page layout of back shown below.

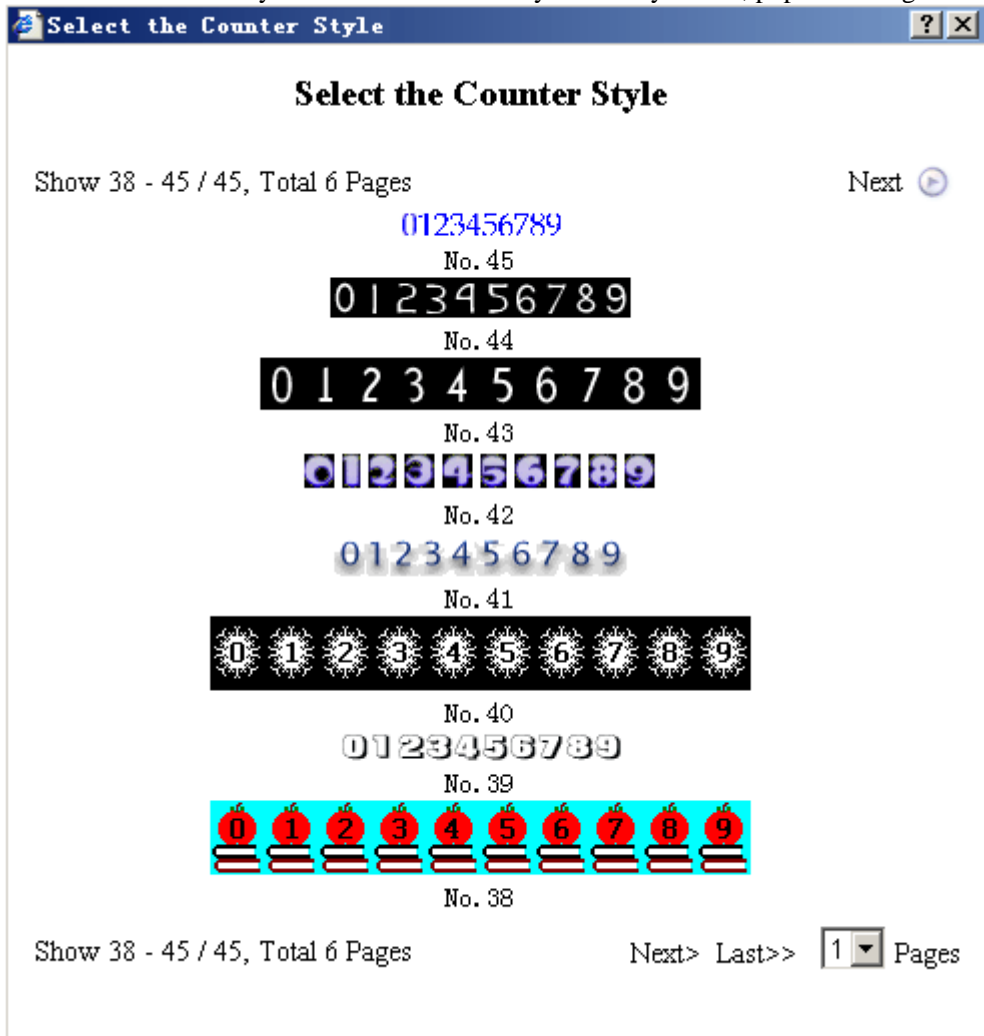


Count length: the count digit shown in cover page, which is usually 8 digits.

Pad counter with “0 “: Whether counter display “0 “occupy position when clicking rate less than 8 digits. We usually select “Yes “.

If you don’t need counter, you should select “hide “in the image above, then the counter will not be displayed in website

click “select counter style “select the counter style which you like, pop the dialog box shown below:



After select, select “submit “, set count style successfully.

6.9 Member zone

Website management - Member zone

Path: Manage menu in the left side of back “Website management“→ “Member zone“

Click “Member zone“, page layout of editing area shown below:



The “Member zone“ is identical with the front “Member zone“ in “Manage the functions of sharing“, the difference is the “Member zone“ which in “website management“ isn’t enter into editing page directly, when enter into the page shown above, you may select whether hide “Member zone“. In order to beautify website, here we set the suppressible function.

Data Manager
Edit Terms of Use Agreement

Member Manager

When searching please input key words according to the following corresponding relation.

cn=> Simplified Chinese, tw=> Traditional Chinese, en=> English, fr=> French, de=> German, ru=> Russian, ja=> Japanese, ko=> Korean, it=> Italian, es=> Spanish, pt=> Portuguese

Search

Type: English Version Combination: And

Item Name	Words	Match	Match Case
Member ID	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Member ID	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Member ID	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Member ID	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Member ID	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Search

Jump to Specified Type

Type: English Version Start Jumping

[Edit Terms of Use Agreement](#)

Check All
Clear All
Check Reverse

Show 1 - 1 / 1, Total 1 Pages

Delete	Operation	Operation	Member ID	Type	State	Email
<input type="checkbox"/>	Set	View	honey	Free Member	Activate	123@123.com

You may input the keywords which need to search in “words“ according to item provided in drop-down list of “category“, “item name“, search users information

The member information which registered in your website may is shown in the page below, you may set users; examine users information, on-line sent e-mail to users.

Terms of use agreement: Click “Edit terms of use agreement“, pop the text field shown below, you may edit the terms of use agreement here.

Click “edit terms of use agreement“, pop the text field, input the terms of use agreement here.

Service items of our website

Welcome to become the member of our website

1.The confirmation and admission of service items

The item service belong to our company

2.

submit

Set: Click “set “in the form which under “edit terms of use agreement “, you may set the level, state, integral of users in this page

Check: Click “check “in the form which under “edit terms of use agreement “, you may check the information data of registered members.

Email: Click the email address in the form under “edit terms of use agreement “, you may on-line send email to users through senior edit mode.

Powerful searching function is convenient for you to lookup users; you may search any user’s information and achieve the most fashionable assembled search.

6.10 Set Banner

Website management - Set Banner ad

Set Banner ad is the ad bar in the upper of webpage, it is commonly image poster of company or ad, you may set whether display.

Path: Manage menu in the left side of back “Website management “→“Member manager“
Click “Member manager“, page layout of editing area shown below.

Design the Model
 Manage Items
 Modify Items
 Arrange Items
 Set Items

English Version - Set the Banner

Current Banner: **WELCOME TO OUR WEBSITE**

Show
 Hide

Change another Banner

Image Banner: [Select a Banner](#)
 Flash Banner: [Select a Banner](#)

URL:

Set the Banner Size

Width: Pixel
 Height: Pixel

Set the Banner Link

Link:
 Target:

Change banner: you may upload image or Flash ad, also use the web ad.

Set banner size: set the height and width of banner displayed in the upper of website.

Set banner link: arrive at the URL of linked after clicking ad, set whether open in original window.

After complete the options above, click “submit “, set Banner ad successfully.

6.11 Set pop window

Website management—Set pop window

Set pop window means set pop window or not, the size and the title of the window, edit window content

Path: Manage menu in the left side of back “Website management “→“Set pop window“
 Click “Set pop window“, page layout of back shown below.

Title:

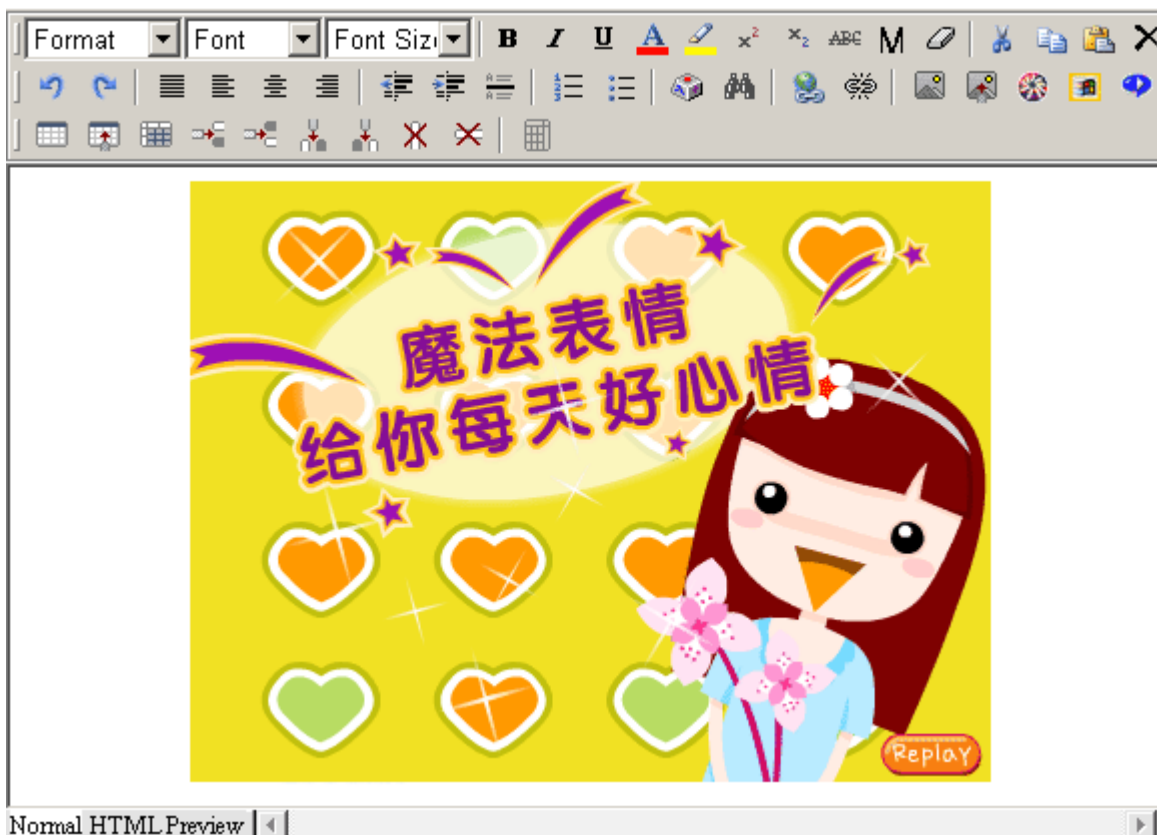
Width: Pixel Height: Pixel

 Show Hide

Title: the title of window when open website

Height / width: the size of window

Click “edit content “pop the window shown below, edit the content displayed in “pop window “.



The “pop window “usually set as ad or bulletin because of the conspicuous position in the website editing, if you don’t need the pop window in website, you should select “hide “.

6.12 Set addons

Website management - Set addons

It means set the content of top right corner in website, default “display time “.

Path: Manage menu in the left side of back “Website management “→“Set addons “

Click “Set addons “, page layout of back shown below:



Click “Edit content “, enter into the page shown below: content default “display time “.

```
document.write('<table width="120" height=77 border=0
cellpadding=0 cellspacing=0><tbody><tr><td valign=bottom
width="100" height=25><p align=center>');
today=new Date();
function initArray(){
this.length=initArray.arguments.length
for(var i=0;i<this.length;i++)
this[i+1]=initArray.arguments[i] }
document.write("<font color=black>",today.getYear()+"-
", "<font color=black>", "<font color=black>",today.getMonth()+1+"-
", "<font color=black>", "<font
color=black>",today.getDate(),"<font color=black></FONT>");
var d=new initArray("<font color=RED>Sunday", "<font
color=black>Monday", "<font color=black>Tuesday", "<font
color=black>Wednesday", "<font color=black>Thursday", "<font
color=black>Friday", "<font color=red>Saturday");
document.write('</p></td></tr><tr> <td width="100"
height=25 valign=bottom><p align=center>');
document.write(d[today.getDay()+1]);
document.write('</p></td></tr><tr><td width="100"
```

Here default is display time, you may change into other code according to your own habit, for example, weather forecast, constellation hint etc.

6.13 Link manager

Website management - Link manager

Link manager is websites exchange link. “Friendly link “is character link or image link. And you may select the arrange mode of friendly link, set the quantity of friendly link.

Path: Manage menu in the left side of back “Website management “→“Link manager“

Click “Link manager “, page layout of back shown below.



Display count: you may set the count of friendly link displayed in website

Sort: the sequence of friendly link displayed in webpage, include ascend and descend (sorting depend on the sequence number filled in when adding friendly link)

Set whether display “friendly link “

Text color: set text color displayed when link, default color as black

6.14 Set Javascript effect

Website management - Set Javascript effect

Set Javascript effect means set webpage effect, such as fluttering images, followed by mouse, changed color background, etc

Path: Manage menu in the left side of back “Website management “→“Set Javascript effect “

Click “Set Javascript effect “, page layout of back shown below:



Click “Edit content “pop the editing area shown below:


```
function MM_reloadPage(init) { //reloads the window if Nav4 resized
  if (init==true) with (navigator) {if ((appName=="Netscape")&&(parseInt(appVersion)==4)) {
    document.MM_pgW=innerWidth; document.MM_pgH=innerHeight; onresize=MM_reloadPage; }}
  else if (innerWidth!=document.MM_pgW || innerHeight!=document.MM_pgH) location.reload();
}
MM_reloadPage(true);
```

Submit

You may input code of Javascript effect in the editing area, if you don't need the effect in your website, select "hide" in the image shown above

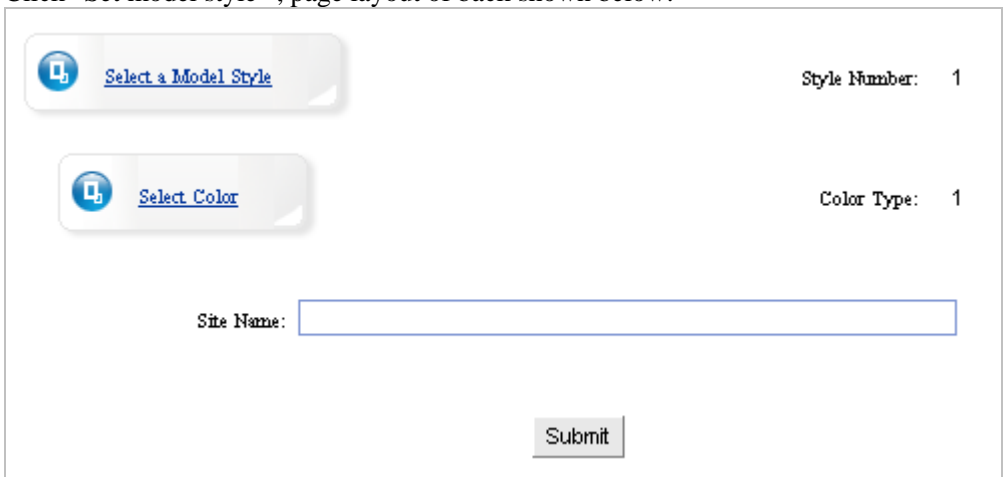
6.15 Set model style

Website management - Set model style

This system provides 100 kinds of webpage modes, 216 kinds of website color for users.

Path: Manage menu in the left side of back "Website management" → "Set model style"

Click "Set model style", page layout of back shown below:



Click "select a model style" select the model style of each element arranged, that is integrated model of website(include position arranged manner of "Member zone", "Friendly link", "Language bar", "News", etc)

Select a Model Style
? X

Select a Model Style

Show 96 - 101 / 101, Total 17 Pages Next

Logo 网站标志	Banner 广告横幅	Addon 附加物
Memu 栏目菜单		
News 最新动态	Content 主体内容	News 最新动态
Links 友情链接		Links 友情链接
Login 会员专区		Login 会员专区
Language Bar 语言栏		
Copyright 版权信息		

No. 100

Logo 网站标志	Banner 广告横幅	Addon 附加物
Memu 栏目菜单		
Content 主体内容		News 最新动态
Login 会员专区		Login 会员专区
Language Bar 语言栏		
Copyright 版权信息		

No. 99

Logo 网站标志	Banner 广告横幅	Addon 附加物
Memu 栏目菜单		
Links 友情链接	Content 主体内容	Login 会员专区
Content 主体内容		News 最新动态
Login 会员专区		Login 会员专区
Language Bar 语言栏		
Copyright 版权信息		

No. 98

Logo 网站标志	Banner 广告横幅	Addon 附加物
Memu 栏目菜单		
Login 会员专区		News 最新动态
Content 主体内容		News 最新动态
Links 友情链接		
Language Bar 语言栏		
Copyright 版权信息		

No. 97

Logo 网站标志	Banner 广告横幅	Addon 附加物
Memu 栏目菜单		
Content 主体内容		News 最新动态
Links 友情链接		
Language Bar 语言栏		
Copyright 版权信息		

No. 96

Logo 网站标志	Banner 广告横幅	Addon 附加物
Memu 栏目菜单		
Login 会员专区	Content 主体内容	News 最新动态
Content 主体内容		News 最新动态
Links 友情链接		
Language Bar 语言栏		
Copyright 版权信息		

No. 95

Show 96 - 101 / 101, Total 17 Pages Next> Last>> Pages

Select a model in the above model styles, return to the front-class page.
Click "select color", pop the dialog box shown below, and select the model color here.



The color selected here is the collectivity color of website frame, means the title bar color of “News “, “Friendly link“, “Member zone“, “Language bar“, etc.

6.16 Set model background

Website management - Set model background

You may modify background color, upload background image, upload background music in “Set model background“.

Path: Manage menu in the left side of back “Website management “→“Set model background “

Click “Set model background “, page layout of back shown below:



English Version - Set the Model Background

Background Color

Current Color:

Change Color: [Select Color](#)

Background Image

Change the Image: [Select an Image](#)

Delete the Image: [Delete](#)

URL:

Background Music

Change the Music: [Select a Music](#)

Delete Music: [Delete](#)

URL:

Submit

Background color: the background color of website (each webpage)

Background image: the background image of website (each webpage) if you don't need background image, clicks "Delete background image" (note: if set background color and image at the same time, background image displayed, but background color hide)

Background music: the background music is the music of homepage, but not display in each page. (if you want background music in each page, you should insert music code in "Copy right")

6.17 Set top background

Website management - Set top background

It means set the top background of website(Logo, Banner area, above menu bar), color or image

Path: Manage menu in the left side of back "Website management" → "Set top background"

Click "Set top background", page layout of back shown below:

Design the Model
 Manage Items
 Modify Items
 Arrange Items
 Set Items

English Version - Set the Title Area Background

Background Color

Current Color: Change Color: [Select Color](#)

Background Image

Change the Image: [Select an Image](#) Delete the Image: [Delet](#)

URL:

The setting method of “Top background“ is identical with “Set model background “for more details see page 19.

6.18 Set language bar

Website management - Set language bar

This system support 11 kinds of languages, language bar is the area where select language edition in website. Here, the language bar setting is different from the front, the difference is the former one set language bar of cover page, but here set language bar of website, the same operation

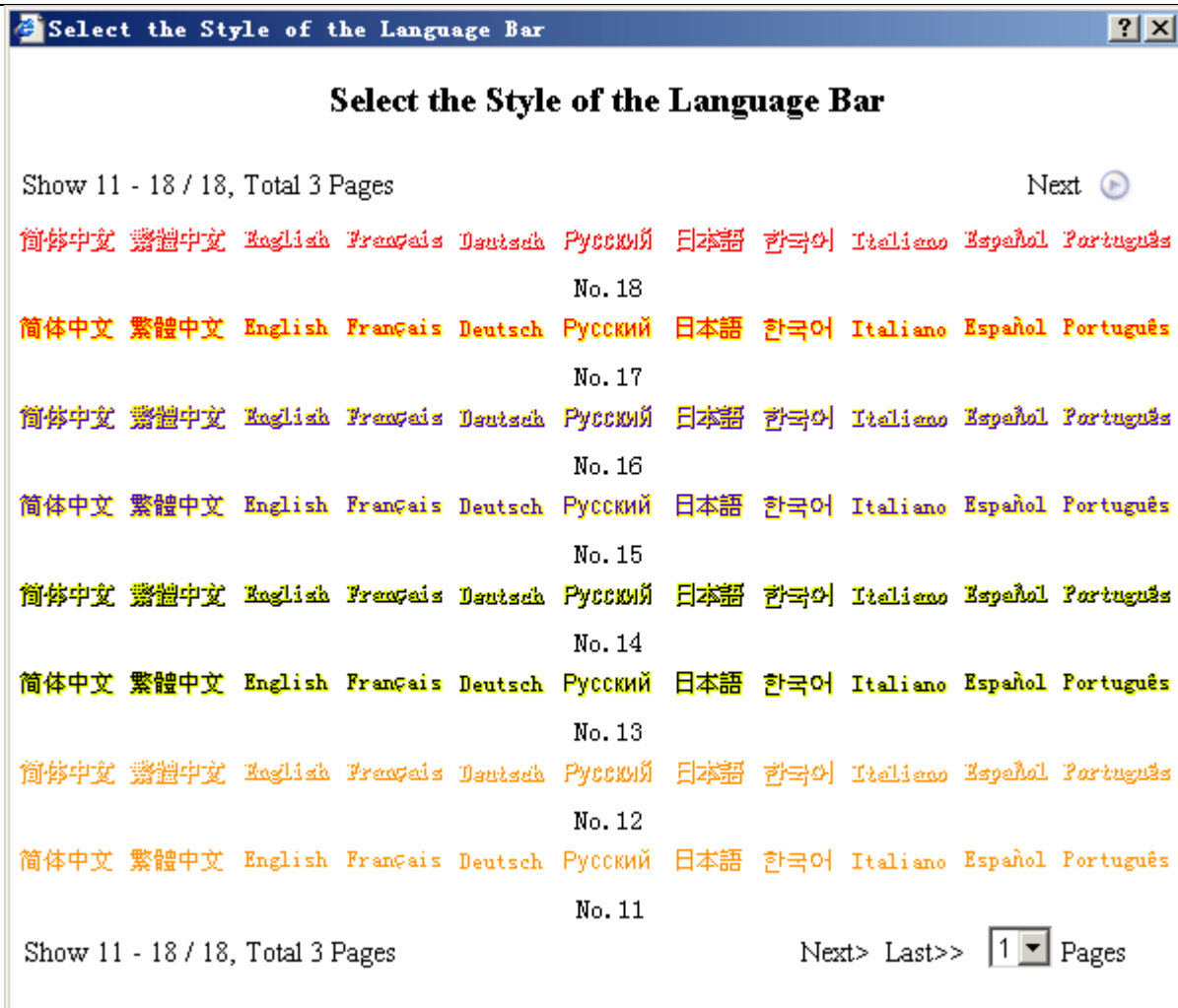
Path: Manage menu in the left side of back “Website management “→“set language bar “

Click “Set language bar “, page layout of back shown below:

[Select a Language Bar Style](#)
Style Number: 2

Show
 Hide

Click “Select a language bar style “, pop the dialog box shown below: select the language bar style which you like, you may also set whether display language bar



Pitch on a kind of language bar style, set language bar successfully after submit.

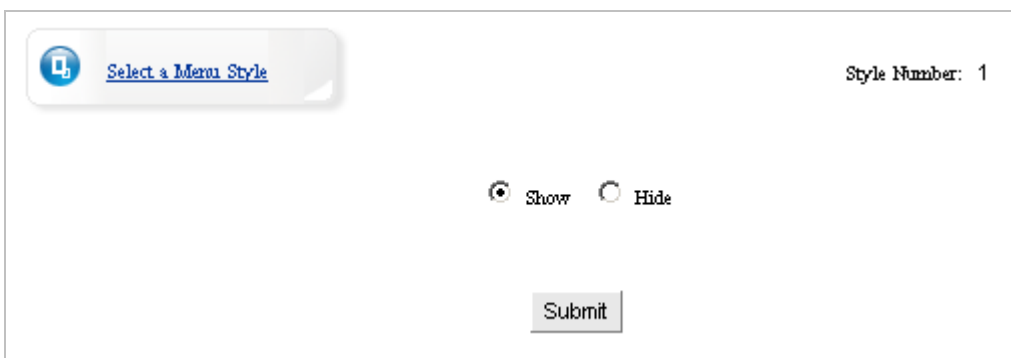
6.19 Set menu style

Website management - Set menu style

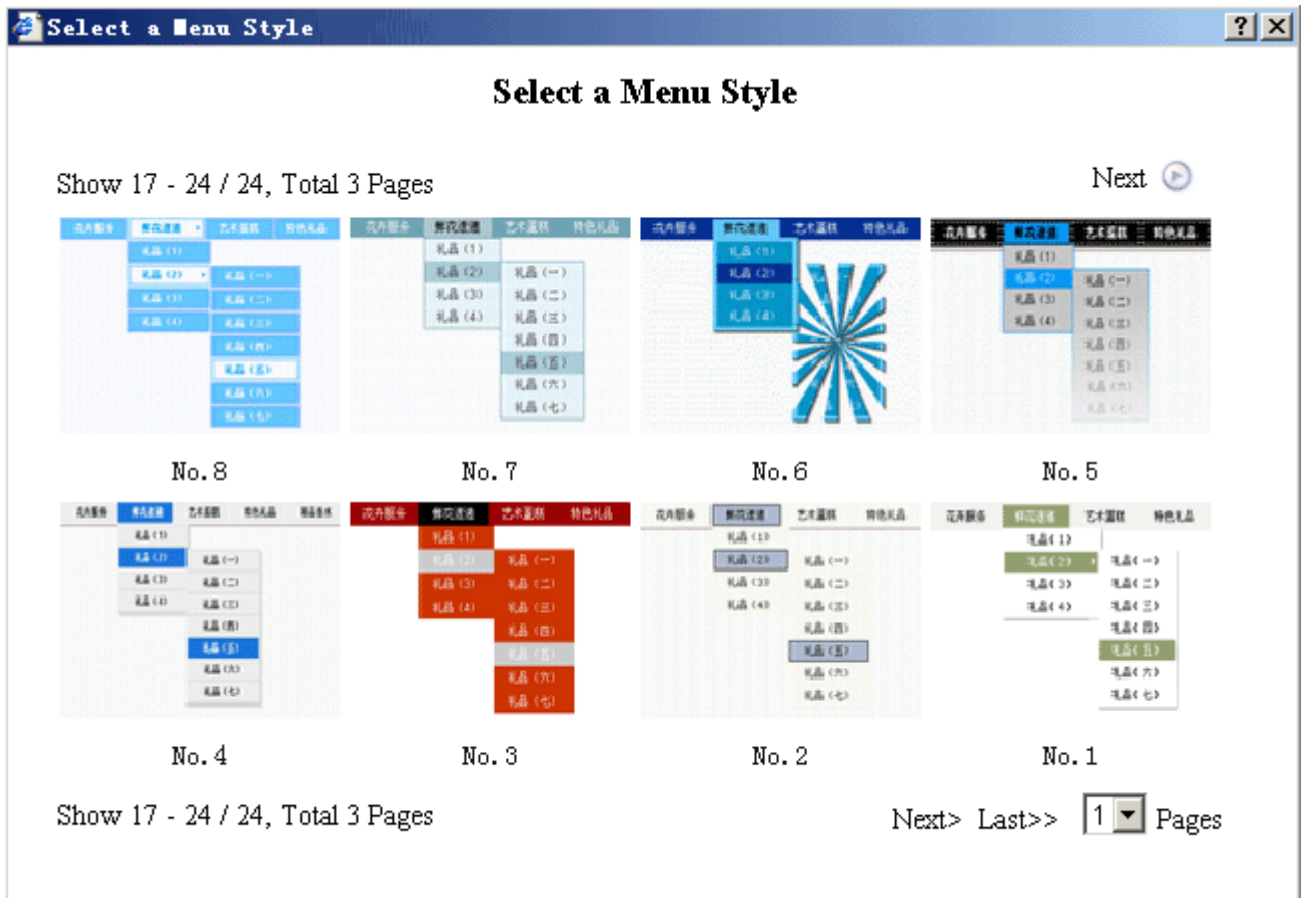
Menu bar is the area of website upper, under Logo, banner, display the website items.

Path: Manage menu in the left side of back “Website management “→“Set menu bar “

Click “Set menu bar “, page layout of back shown below:



Click “Select menu style “, pop dialog box shown below: (you may select “hide “, edit menu by yourself)



Select dynamic menu style which appropriate to templates, set “menu style “ successfully after click “submit “.

7 Item manager

7.1 Single page

Website management - Single page

“Single page” is the item which has only 1 webpage, commonly it is used to edit “About us”, “Contact” etc. The management of single page use “HTML” which have powerful function.

Operation step:

- 1) Build a “Single page”

Path: Manage menu in the left side of back “Website management” → “Add a new item”, the type of item is: “Single page”

- 2) Edit single page

Path: Manage menu in the left side of back “Website management” → “Item manager”. page layout of back shown below:

Design the Model **Manage Items** Modify Items Arrange Items Set Items

English Version - Website Management

Operation	Action
Add a Item	Add a new item having the same level with the current one after the current one.
Add a Sub-Item	Add a new sub-item for the current one(the level sub-item is bigger than the father 1).
Add a Separator	Add a separator after the current one(for getting better effect).
Edit	Edit Content

Item Name	Level	Type	Operation	Operation	Operation	Operation	Delete
<input type="text" value="Homepage"/>	0	Homepage	Add a Item	Add a Sub-Item	Add a Separator	Edit	-
<input type="text" value="Single Page example"/>	0	① Single Page	Add a Item	Add a Sub-Item	Add a Separator	② Edit	<input type="checkbox"/>
<input type="text" value="commodity"/>	0	Pictures	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="trade"/>	0	Trade	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="shopping"/>	0	Shopping	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="want ad"/>	0	Want Ad	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
<input type="text" value="download"/>	0	Download	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>

Submit

Click “edit “ (②)behind “single page “(①). The management of single page is to edit the unique webpage of the item, the following image shows:

Design the Model **Manage Items** Modify Items Arrange Items Set Items

English Version - Edit

Single Page example

Edit Content(click thumbnails to change types)

The screenshot shows a web editor interface. At the top, there are navigation buttons: "Design the Model", "Manage Items" (highlighted), "Modify Items", "Arrange Items", and "Set Items". Below these is a language selector "English Version - Edit" and a "Single Page example" link. The main area is titled "Edit Content(click thumbnails to change types)" and contains six thumbnails of different page layouts. Below the thumbnails is a rich text editor toolbar with options for Format, Font, Font Size, Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Table, Table Border, Table Cell, Table Row, Table Column, Table Merge, Table Split, Table Delete, Table Add, Table Edit, Table Copy, Table Paste, Table Undo, Table Redo, Table Refresh, Table Help, and Table Close. The main content area is a large empty white box. At the bottom left of the content area, it says "Normal HTML Preview".

Submit

You may edit in the HTML according to your own habit.

7.2 Independent page

Website management - Independent page

“Independent page “, just as its name imply, it is the page independent from templates, complete user-defined.

Operation step:

1) Build a "independent page"

Path: Manage menu in the left side of back "Website management "→"Add a new item ", select item type: "Independent page ".

2) Edit independent page

Path: Manage menu in the left side of back "Website management "→"Item manager "page layout of back shown below:



Operation	Action
Add a Item	Add a new item having the same level with the current one after the current one.
Add a Sub-Item	Add a new sub-item for the current one(the level sub-item is bigger than the father 1).
Add a Separator	Add a separator after the current one(for getting better effect).
Edit	Edit Content

Item Name	Level	Type	Operation	Operation	Operation	Operation	Delete
Homepage	0	Homepage	Add a Item	Add a Sub-Item	Add a Separator	Edit	-
Single Page example	0	Single Page	Add a Item	Add a Sub-Item	Add a Separator	Edit	<input type="checkbox"/>
Independent Page ex	0	① Independent Page	Add a Item	Add a Sub-Item	Add a Separator	② Edit	<input type="checkbox"/>
news	0	News	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
commodity	0	Pictures	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
trade	0	Trade	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
shopping	0	Shopping	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
want ad	0	Want Ad	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
download	0	Download	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>

Submit

The content management of independent page is to edit the single webpage which different from other items, the following image shows: click "edit " (②) behind "independent page "(①)

Design the Model **Manage Items** Modify Items Arrange Items Set Items

English Version - Edit

Independent Page example

Edit Content(click thumbnails to change types)

Submit

You may edit in HTML according to your own preference.

7.3 News

Website management - News

“News “is the item that system used to manage article, used in News, Article, Data, etc; build multilevels.

The management of “News“ include “Data manager“, “Category manager“, “Category transfer“ and “create code“.

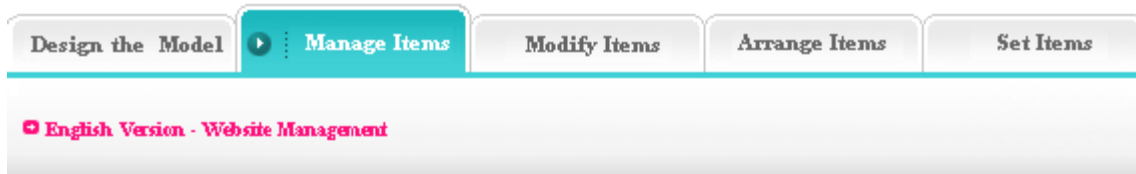
Operation step:

- ☺ Build “News“ item

Path: Manager menu in the left side of back “Website management “→“Build a new item“, select item type: “News “

- ☺ Edit “News “item

Path: Manage menu in the left side of back “Website management“→“Item manager“ page layout of back shown below:



Operation	Action
Add a Item	Add a new item having the same level with the current one after the current one.
Add a Sub-Item	Add a new sub-item for the current one(the level sub-item is bigger than the father 1).
Add a Separator	Add a separator after the current one(for getting better effect).
Edit	Edit Content

Item Name	Level	Type	Operation	Operation	Operation	Operation	Delete
Homepage	0	Homepage	Add a Item	Add a Sub-Item	Add a Separator	Edit	-
Single Page example	0	Single Page	Add a Item	Add a Sub-Item	Add a Separator	Edit	<input type="checkbox"/>
Independent Page ex	0	Independent Page	Add a Item	Add a Sub-Item	Add a Separator	Edit	<input type="checkbox"/>
news	0	① News	Add a Item	Add a Sub-Item	Add a Separator	② Manage	<input type="checkbox"/>
commodity	0	Pictures	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
trade	0	Trade	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
shopping	0	Shopping	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
want ad	0	Want Ad	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>
download	0	Download	Add a Item	Add a Sub-Item	Add a Separator	Manage	<input type="checkbox"/>

Submit

Enter into the back of operation: Click “manage “(②)behind “News “(①)the management page of News shown below:

Data Manager
Type Manager
Transfer Type
Create Code

[news - Data Manager](#)


Add News

Search

Type: Top Combination: And

Item Name	Words	Match	Match Case
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Search

Jump to Specified Type

Type: Top Start Jumping

Check All
Clear All
Check Reverse

显示 0 - 0 / 0, 共 0 页

Delete	Operation	Sequence	Title	Time

显示 0 - 0 / 0, 共 0 页

Submit

We will elaborate the four functions of “News “listed in image above:

- 1) Data manager: the function is used to manage the news of website. Mainly include add and delete the news. Click “Add news “button in the image above, enter into the page layout shown below:

Data Manager	Type Manager	Transfer Type	Create Code
---------------------	--------------	---------------	-------------

news - Data Manager

Type:

Sequence:

* Title:

Time:

Angry?Take it indoors!

Time: 2005-11-17 12:35:54

BEIJING (Reuters) - A Chinese university has set up a special "anger management" room for students let off steam, apparently to avoid students taking to the streets in protest or taking their own lives.

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Southwest Jiaotong University, in Chengdu in southwestern Sichuan province, has fitted a room out with sandbags lining the walls waiting to be pummelled by students venting their frustrations, the Chir Daily said Wednesday.

"Students have flocked to the room since it opened eight days ago and hundreds more have booked in, presumably in anticipation of upcoming bouts of fury," the newspaper said.

Ning Weiwei, a professor of psychology at the college, said the room was a good way for students to deal with failing to find a job or being jilted by a mate.

"We want to help students let out their intense animosity or hostility without storing up such hatred," he said

Normal HTML Preview

Submit

How to add news:

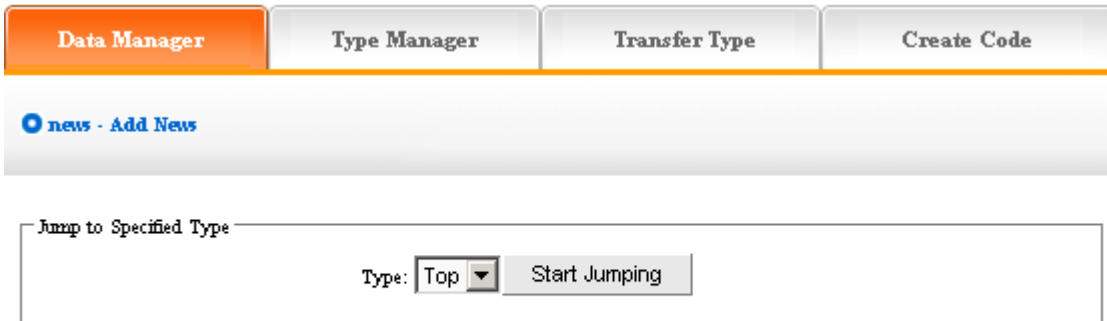
Type: first, be sure the type of news which you want to add (type: in order to convenient users, system classify different news, display different types in website. we will elaborate the classification methods below. You won't set type if the news of website doesn't need be classified).

Sequence: the news arranged in website as certain order (ascend, descend or self are all depend on sequence).

Title: the title of news displayed in website, the summarization of news content.

Publish time: it defaults the time you add news, you may input again if the date of news isn't the time of adding news.

Edit the news content in the editing area below after set the above options, add news successfully after submit. The following image shows:



Data have been successfully added.

If need continue to add, click "Data manager" return to the upper lever of page, the operation is identical with above. The following image shows:

Data Manager
Type Manager
Transfer Type
Create Code

[news - Data Manager](#)


Add News

Search

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type:

Show 1 - 1 / 1, Total 1 Pages

Delete	Operation	Sequence	Title	Time
<input type="checkbox"/>	Change	1	Angry?Take it indoors!	2005-11-17 12:35:54

Show 1 - 1 / 1, Total 1 Pages

The news will display in the page after add.

Click “change“ in image above, enter into the editing page of news, set the news “title“, “publish time“, “sequence“ and “type“

You may check the news content by clicking the news title in the page shown above.

Pitch on “delete“, click “submit“, this news will be deleted.

2) Type manager:

Type: it is convenient for users to classify the content of news, if you don’t classify the content, all the content display together. After classified, the content is displayed as classified in website.

Operation: enter into the management back of “News“, click the “type manager“ in the upper of back

Enter into the page shown below:

Data Manager	Type Manager	Transfer Type	Create Code
--------------	--------------	---------------	-------------

news - Type Manager

Jump to Specified Type

Type: Top Start Jumping

Add Type Arrange Type

Delete	Level	Type Name
--------	-------	-----------

Submit

Add type: click the “Add type“ button in the image above, enter into the page shown below:

Data Manager	Type Manager	Transfer Type	Create Code
--------------	--------------	---------------	-------------

news - Type Manager - Add Type

Jump to Specified Type

Type: Top Start Jumping

Type Name:

Submit

In the textbox of “type name“, input the type name you want to add, display “add type “successfully after submit!

If continue to add type, the method is identical with above. The following image shows: the type added just now displayed in the back, you may get a further classification in the type you just add, click the type you add in the drop-down list of type, start jumping, then click “Add type“ button, the original level is “0“, the level of new type is “1“, reason by analogy.

Data Manager
Type Manager
Transfer Type
Create Code

● news - Type Manager

Jump to Specified Type

Type: Top ▼ Start Jumping

▼
Add Type

▼
Arrange Type

Delete	Level	Type Name
<input type="checkbox"/>	0	<input style="width: 80%;" type="text" value="000"/>

Submit

The image above shows: If you don't need to reserve new type, pitch on "delete", then click "submit", the new type will be deleted.

Type level, the type level under top is 0, the type added after jumping to other type is lower than the original level (the original level is 0, the level added based it is 1)

Arrange type: click "Arrange type" button, enter into the following page shows:

Data Manager | **Type Manager** | Transfer Type | Create Code

news - Type Manager

Jump to Specified Type
Type: Top Start Jumping

Add Type

Operation	Item Name
	0000
	0001
	0002
	0003

Submit

Click the arrow above to arrange type, submit after adjust, arrange type successfully.

The above “arrange type“ is in top, if arrange type in other types, you should jump to that type first, arrange subclass after jump successfully.

3) Type transfer: In the process of website designing, sometimes we need transfer the news of original type to the other types, so the function of “Transfer type“ is convenient for users.

Operation: enter into the back of “News“, click the “Transfer type“ in the upper of back“

Enter into the back as the following image shows:

Data Manager
Type Manager
Transfer Type
Create Code

[new - Transfer Type](#)

Search

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type:

Show 1 - 2 / 2, Total 1 Pages

Delete	Operation	Sequence	Title	Time
<input checked="" type="checkbox"/>	Change	2	Self Build Site 2004	2005-11-17 13:33:30
<input checked="" type="checkbox"/>	Change	1	Angry?Take it indoors!	2005-11-17 12:35:54

Show 1 - 2 / 2, Total 1 Pages

Open the type which need transferred, pitch on the news need transferred, the image above ① shows, in the drop-down list ② of image above, select the target option which news will transfer to, click “submit “, jump successfully (note: after jump successfully, news jump to the type pitched on from original type, the process is different from “copy “, but equal to “cut “operation)

4) Create code:

Create code: When we add news items of homepage or other page (“Single page “/ “Independent page “), it is inefficient to add manually and get more trouble when update news. So we use “Create code “here, “Create code “create the news content of items which pitched on “dynamic code “, insert homepage or other webpage, when the back of this news item upgrade, the items(homepage/other page inserted create code)of news which insert create code upgrade along with it automatically.

Operation: enter into the back of “News “, click the “create code “in the upper of back stage

Enter into the following image shows:



Type Name:	Top
Total:	10
Sort:	Descent
Title Font Size:	10 pt
Title Font Color:	<input type="color"/> Select Color
Time:	<input type="radio"/> Show <input checked="" type="radio"/> Hide
Time Font Size:	10 pt
Time Font Color:	<input type="color"/> Select Color

It is simple to use “Create code “, select some condition shown, press “submit “button, then create the code.

We elaborate the setting method of create code:

Type name: the item type which need create news code (select in the drop-down list)

Total: the news quantity displayed in homepage or other single page after create code. default 10, you may set according to designing situation of page which inserted code (if there are many news in the type, the system will sort according to the news sequence, then create the news quantity according to the sort which you select; if the news are less than the quantity you filled in, it will display all the news in the type)

Sort: the news sequence method of the page which need insert code after create code (according to the sequence number you set when add news)include “Ascend “, “Descend “, “Self “

Title font size/color: What “create code“ create is not entire chapter news, but the news title with hyperlink(enter into the paper of news content when clicking the title of news), the “font size/color “means the size of news title.

Time: What “create code“ create is not only the title of news, but also the time of publishing news, we may select whether display

Time font size/color: The same meaning and function with title font size and color.

After setting the above options, in the back, we enter into the following image shows:

Data Manager

Type Manager

Transfer Type

Create Code

● news - Create Code

Codes are in the following, please copy them to the needed area.

```
<script src="http://www.30t.net/model/js/news.php?
user=beautyhoney&langtype=en&pageid=en_3&jpypelist=all&showcount=10&sorttyp
e=DESC&showdate=hide&titlefontsize=10&nowt fcolorb=%
23000000&datefontsize=10&nowdfcolorb=%23000000"></script>
```

Code Preview

- ☒ [Self Build Site 2004](#)
- ☒ [Angry?Take it indoors!](#)

Copy the created code to the page which need to be inserted code.

7.4 Pictures

Website management - Pictures

“Pictures“ is the item which specialized in manage pictures, for example, products, certificates, outstanding achievement shows, etc; build multilevels.

The management of “Pictures “include “Data manager “, “Type manager “, “Transfer type “, “Create code“

Operation step:

- ☺ Build “Pictures “item

Path: Manage menu in the left side of back “Website management “→“Add newitem “, select item type is: “Pictures “

- ☺ Edit “Pictures “

Path: Manage menu in the left side of back “Website management “→“Item manager “

Enter into operation back: Click “management “behind “Website management “, the following image shows:

Data Manager
Type Manager
Transfer Type
Create Code

[commodity - Data Manager](#)


Add a Picture Item

Search

Type: Top Combination: And

Item Name	Words	Match	Match Case
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Search

Jump to Specified Type

Type: Top Start Jumping

Check All
Clear All
Check Reverse

Show 0 - 0 / 0, Total 0 Pages

Delete	Operation	Sequence	Title	Thumbnail
--------	-----------	----------	-------	-----------

Show 0 - 0 / 0, Total 0 Pages

Submit

We elaborate the four functions of “News “:

- 1) Data manager: Manage the picture content of website. Mainly include adding and deleting the content of pictures. Click “Add a picture item “, enter into the following image:

Data Manager	Type Manager	Transfer Type	Create Code
---------------------	--------------	---------------	-------------

● commodity - Add a Picture Item

Type:

Sequence:

* Title:

Thumbnail: [Select an Image](#)

Time:

Title

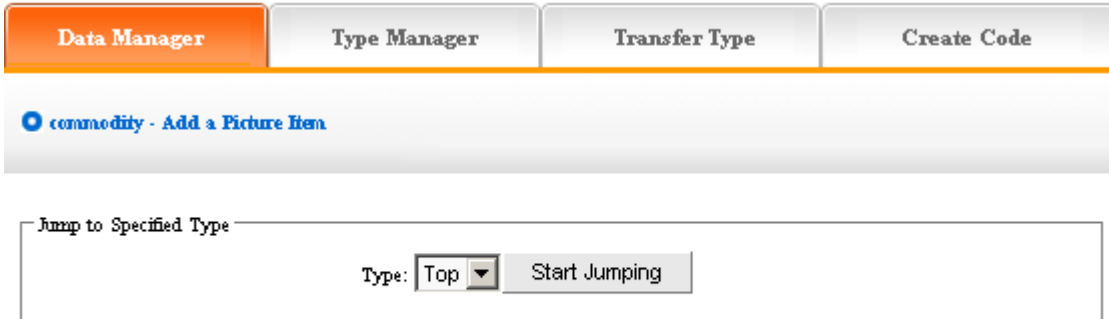
Time: 2005-11-17 14:38:30

Normal HTML Preview

- We elaborate how to add picture.
- Type: Confirm which type the picture added belong to (if didn't build type, it default top type)
- Sequence: Make the pictures arranged as certain order in website (ascend, descend or self depend on sequence)
- Title: the title of pictures displayed in website (differentiate picture information)

Time: default the time you add pictures, you may input here freely

Edit picture content in the editing area below after setting the options above, add picture successfully after submit. The following image shows:



Data have been successfully added.

If you need to continue, click “data manager “return to the upper level, the step is identical with above. The following image shows:

Data Manager
Type Manager
Transfer Type
Create Code

● commodity - Data Manager


Add a Picture Item

Search

Type: Top Combination: And

Item Name	Words	Match	Match Case
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive


Search

Jump to Specified Type

Type: Top Start Jumping

Check All
Clear All
Check Reverse

Show 1 - 1 / 1, Total 1 Pages

Delete	Operation	Sequence	Title	Thumbnail
<input type="checkbox"/>	Change	1	000	

Show 1 - 1 / 1, Total 1 Pages

Submit

Pictures which add newly will display in the page after add pictures. The image above shows:

Click the “change “ of image above, enter into the editing page of pictures again, you may reset the “Title “, “Time “, “Sequence “and “Type “of pictures.

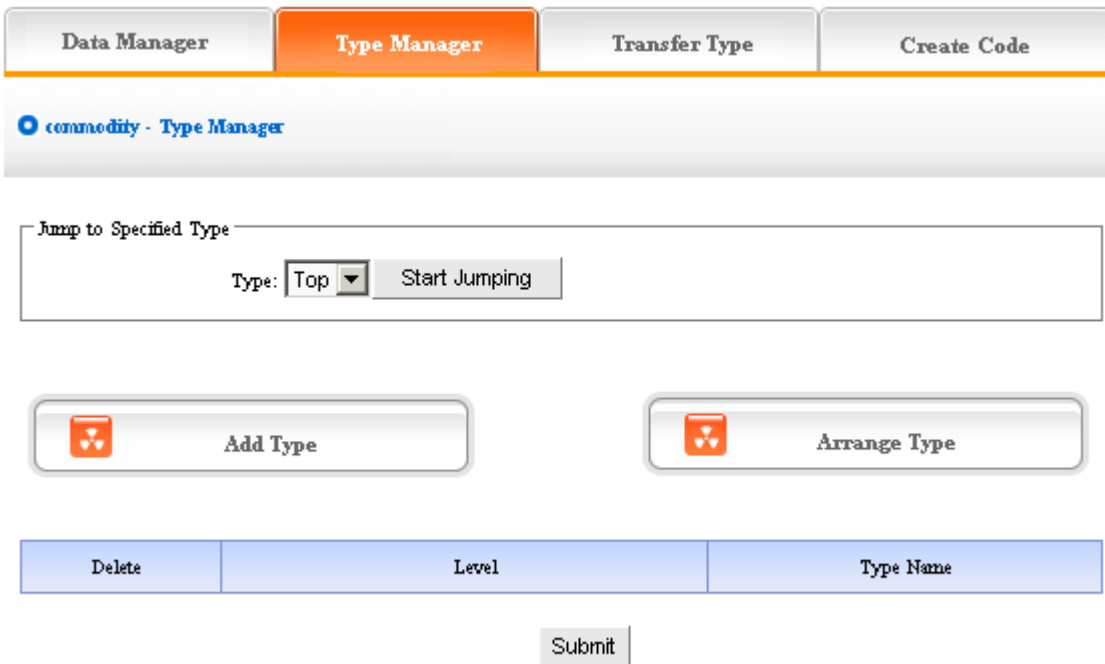
In the image above, you may check the content of pictures by clicking the title of pictures

Pitch on “delete “, click “submit “, the pictures will be deleted.

2) Type manager:

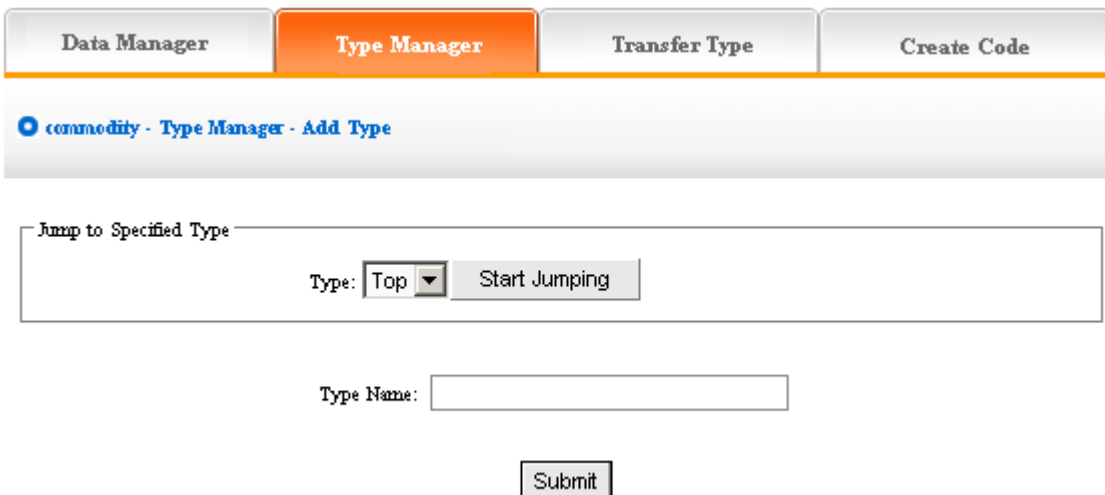
Type: Convenient for users to classify the content of pictures, if you don't classify, all the pictures default top type; after classify, all the pictures displayed as classified in website

Operation: enter into the back of "Pictures ", click the "Type manager "of back. Back enter into the page shown below:



Delete	Level	Type Name
--------	-------	-----------

Add type: click "Add type ", enter into the page shown below:



Type Name:

In the textbox of "type name ", input the name of type which you want to input, add type successfully after submit!


If you want to continue, the method is identical with above. The following image shows: the type added display in the back.


We can get a further classification of the type which we added, click the type which we just add in the drop-down list of sort, start jumping, then click “Add type “, the original level of type is 0, the new type based on the original one is 1, reason by analogy.

Data Manager | Type Manager | Transfer Type | Create Code

commodity - Type Manager

Jump to Specified Type
 Type: Top ▾ Start Jumping

 **Add Type**

 **Arrange Type**

Delete	Level	Type Name
<input type="checkbox"/>	0	<input style="width: 80%;" type="text" value="000"/>

Submit

The image above shows: if you don't want to keep new type, pitch on “delete “, click “submit “, the new type will be deleted.

Type level, the type level under the top is 0, the type which added by jumping to other types is lower than the original level(the original level is 0, the type level which added based on it is 1)

Arrange type: click “Arrange type “, enter into the page shown below:

Data Manager | **Type Manager** | Transfer Type | Create Code

commodity - Type Manager

Jump to Specified Type

Type: Top Start Jumping

Add Type

Operation	Item Name
	000
	001
	002
	003

Submit

Adjust the position by clicking the arrow shown above, then submit, arrange type successfully.

The above “arrange type “is in top type, if you want to adjust the position of other types, you should jump to that type firstly, set the subclass after jumping successfully.

3) Transfer type: In the process of designing website, sometimes we need change the content of pictures in original type to the other types, so the functions of “Transfer type “can meet the needs.

Operation: enter into the back of “Pictures “, click the “Transfer type “in the upper of back

In the back, we enter into the following image shows:

Open the type which need to be transferred, pitch on the content of picture will be transferred, such as ①, in the drop-down list of ②, pitch on the type which the pictures will transfer to, click “submit “, jump successfully (note: after jumping successfully, the content of picture jump from the original type to the type which pitched on, the process is not “copy “, but equal to “cut “operation)

Data Manager
Type Manager
Transfer Type
Create Code

commodity - Data Manager

Add a Picture Item

Search

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type:

Show 1 - 2 / 2, Total 1 Pages

Delete	Operation	Sequence	Title	Thumbnail
<input type="checkbox"/>	Change	1	000	
<input type="checkbox"/>	Change	2	111	

Show 1 - 2 / 2, Total 1 Pages

4) Create code:

Create code: When we add news items of homepage or other page (“Single page“ / “Independent page“), it is inefficient to add manually and get more trouble when update news. So we use “Create code “here, “Create code “create the pictures content of items which pitched on “dynamic code “, insert homepage or other webpage, when the back of this pictures item upgrade, the items(homepage/other page inserted create code)of pictures which insert create code upgrade along with it automatically.

Operation: enter into the back of “Pictures “, click the “create code “in the upper of back

In the back, we enter into the following page shows:

Data Manager	Type Manager	Transfer Type	Create Code
--------------	--------------	---------------	-------------

commodity - Create Code

Type Name:	Top
Per Row Count:	5
Total:	15
Sort:	Descent
Thumbnail Width:	100 px
Thumbnail Height:	100 px
Title Font Size:	10 pt
Title Font Color:	XXXXXXXXXX Select Color
Time:	<input type="radio"/> Show <input checked="" type="radio"/> Hide
Time Font Size:	10 pt
Time Font Color:	XXXXXXXXXX Select Color

It is simple to use “Create code “, select some condition shown, press “submit “button, then create the code.

We elaborate the setting method of create code:

Type name: the item type which need create news code(select in the drop-down list)

Total: the news quantity displayed in homepage or other single page after create code. default is 10, you may set according to designing situation of page which inserted code(if there are many news in the type, the system will sort according to the news sequence, then create the news quantity according to the sort which you select; if the news are less than the quantity you filled in, it will display all the news in the type)

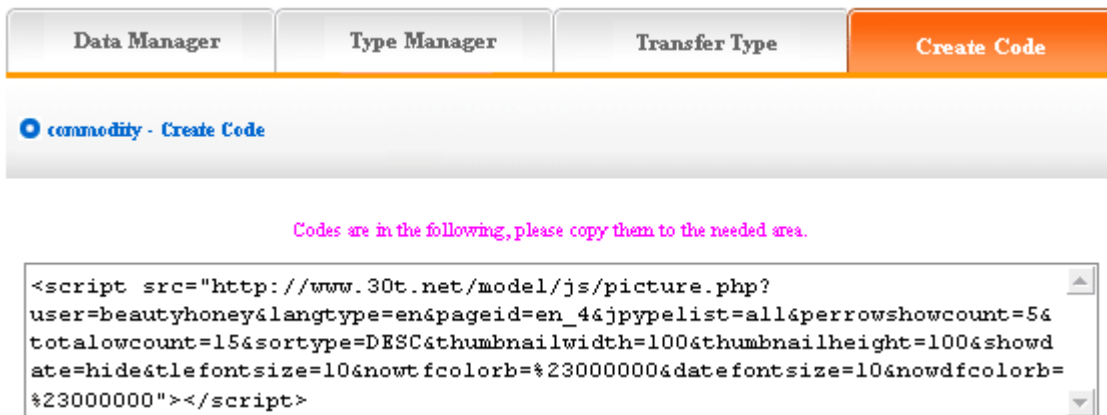
Sort: the news sequence method of the page which need insert code after create code(according to the sequence number you set when add news)include “Ascend “, “Descend “, “Self “

Title font size/color: What “create code “ create is not entire chapter news, but the news title with hyperlink(enter into the pape of news content when clicking the title of news), the “font size/color “means the size of news title.

Time: What “create code “ create is not only the title of news, but also the time of publishing news, we may select whether display

Time font size/color: The same meaning and function with title font size and color.

After setting the options above, in the back, we enter into the following image shows:



Code Preview



Copy the code to the page which needs to be inserted.

7.5 Feedback manager

Website management - Feedback manager

Feedback manager is used to building client’s feedback, order and enquiry, support, complain etc

“Feedback manager “include “Data manager “, “Set reason “, “Set type “, “Set item name and error information “

Operation:

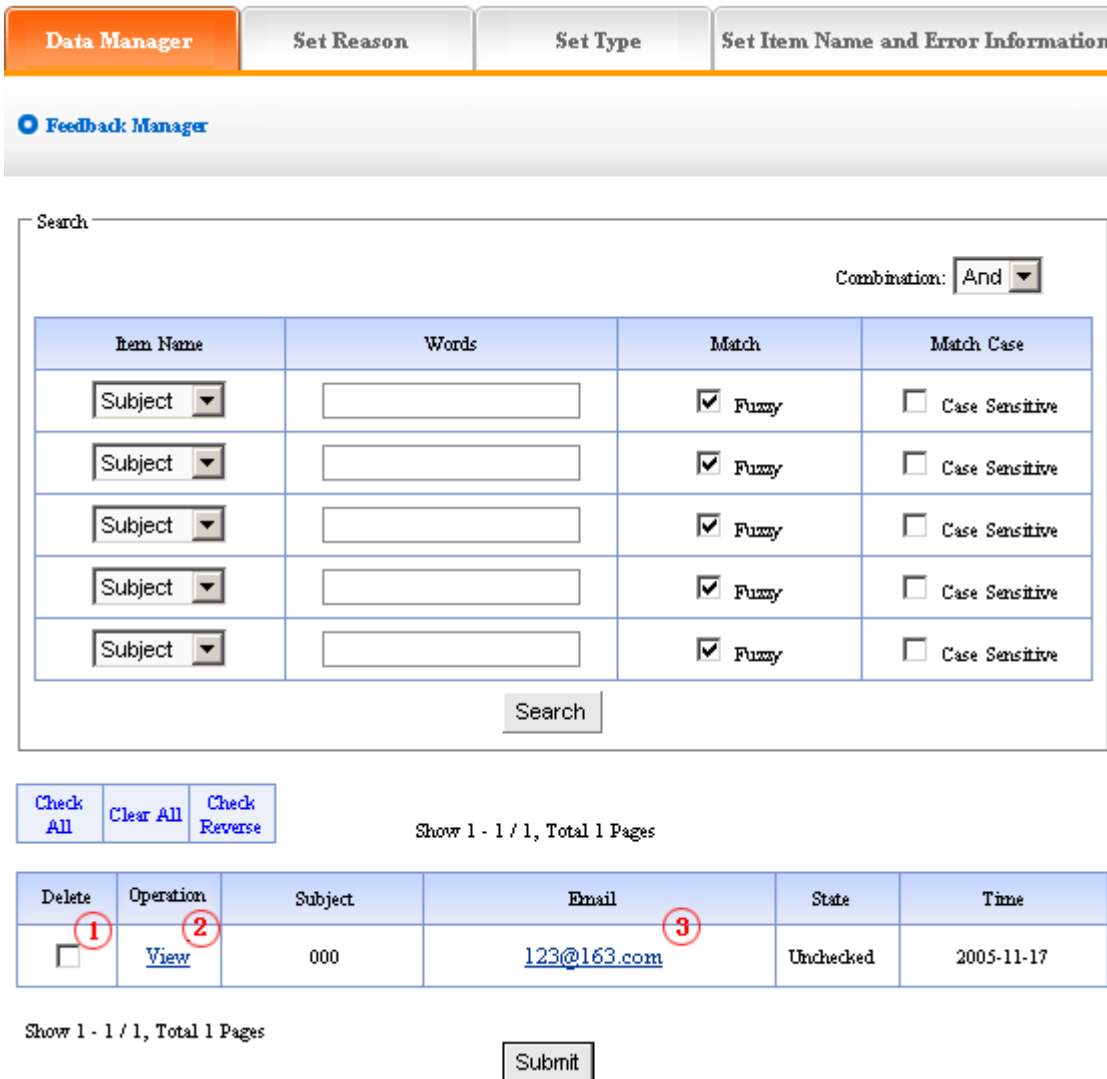
- ☺ Build “Feedback “item

Path: Manage menu in the left side of back “Website management “→“Add newitem “, select the type of item: “Feedback “

☺ Edit “Feedback “

Path: Manage menu in the left side of back “Website management “→“Item manager “. the back shown below:

Enter into the back of operation: click “manage “behind “feedback “, the page of feedback showed below:



The screenshot shows the 'Feedback Manager' interface. At the top, there are four tabs: 'Data Manager' (highlighted in orange), 'Set Reason', 'Set Type', and 'Set Item Name and Error Information'. Below the tabs is a 'Feedback Manager' header. A search section includes a 'Search' input field and a 'Combination: And' dropdown. Below this is a table with columns: 'Item Name', 'Words', 'Match', and 'Match Case'. The table contains five rows, each with a 'Subject' dropdown, an empty 'Words' input field, a checked 'Fuzzy' checkbox, and an unchecked 'Case Sensitive' checkbox. A 'Search' button is located below the table. Below the search section are three buttons: 'Check All', 'Clear All', and 'Check Reverse'. Below these buttons is the text 'Show 1 - 1 / 1, Total 1 Pages'. Below this is a table with columns: 'Delete', 'Operation', 'Subject', 'Email', 'State', and 'Time'. The table contains one row with a checked 'Delete' checkbox (marked with a red circle 1), a 'View' link (marked with a red circle 2), '000' in the 'Subject' column, '123@163.com' in the 'Email' column (marked with a red circle 3), 'Unchecked' in the 'State' column, and '2005-11-17' in the 'Time' column. Below the table is the text 'Show 1 - 1 / 1, Total 1 Pages' and a 'Submit' button.

We elaborate the four functions of “Feedback “:

1) Data manager: Manage the feedback submitted by the users

Operation: enter into the back of “Feedback “, click the “Data manager “in the upper of the back, enter into the following image shows

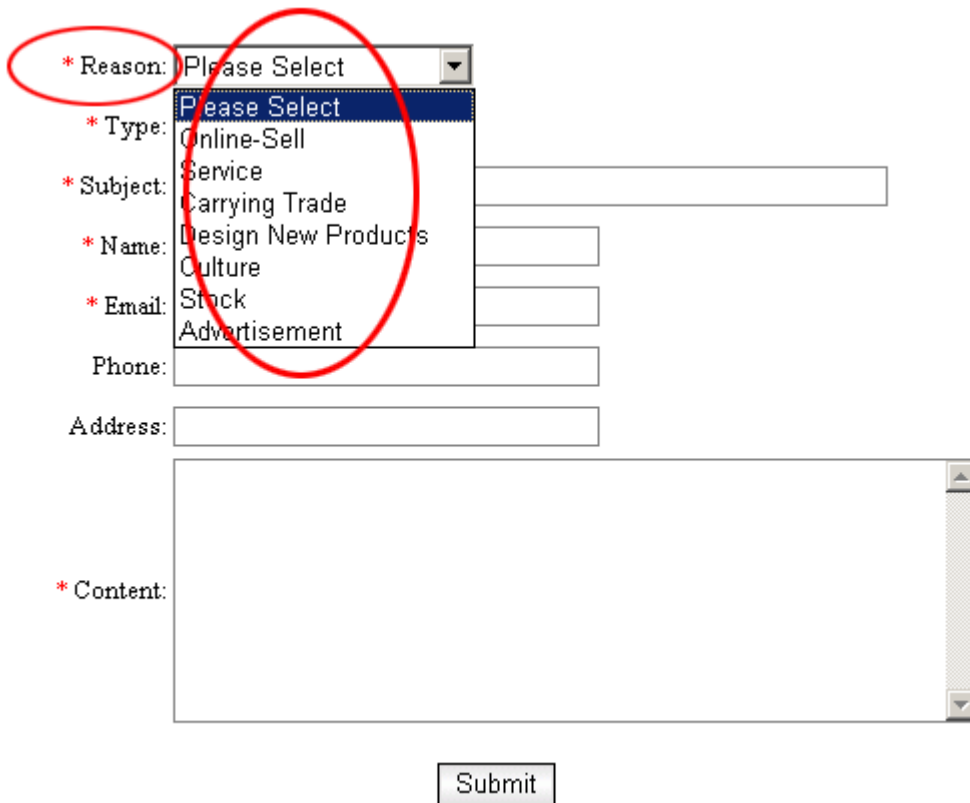
Delete: delete the message which users submitted, pitch on ① in the image above, click “submit “, the message will be deleted.

Check: click the “check “under ② in the image above, you may check the message left by users in the back

E-mail box: click the e-mail box ③ in the image above, send e-mail to users directly.

2) Set reason:

“Set reason “: it is the reason that users leave a message, system provide the function of classified message that convenient users. for example “website, on-line sale, sale and service of products “etc. the content we set here is the content displayed in the drop-down list when user leave a message, the following picture shows:



The image shows a web form with the following fields and a dropdown menu:

- * Reason: Please Select (dropdown menu is open, showing options: Please Select, Online-Sell, Service, Carrying Trade, Design New Products, Culture, Stock, Advertisement)
- * Type: [text input]
- * Subject: [text input]
- * Name: [text input]
- * Email: [text input]
- Advertisement: [text input]
- Phone: [text input]
- Address: [text input]
- * Content: [text area]
- Submit [button]

Operation: Enter into the back of “Feedback “, click the “Set reason “in the upper of back, and enter the page shown below:

Feedback Manager

 Add Type

Delete	Reason
<input type="checkbox"/>	<input type="text" value="Online-Sell"/>
<input type="checkbox"/>	<input type="text" value="Service"/>
<input type="checkbox"/>	<input type="text" value="Carrying Trade"/>
<input type="checkbox"/>	<input type="text" value="Design New Products"/>
<input type="checkbox"/>	<input type="text" value="Culture"/>
<input type="checkbox"/>	<input type="text" value="Stock"/>
<input type="checkbox"/>	<input type="text" value="Advertisement"/>

The above message type is system default; we may modify the reason given, and also add or delete the reason type. The operation is identical with “News “and “Pictures “. (for details please see page58—59)

3) Set type:

“Set type “means set the type which selected by users when leave a message, for example “consult, suggest, cooperate “etc. The content we set here is the options in the drop-down list when users leave a message, the following image shows:

* Reason:

* Type:

* Subject:

* Name:

* Email:

Phone:

Address:

* Content:

Operation: enter into the back of “Feedback “, click the “Set type “in the upper of back. enter the page shown below:

Feedback Manager - Set Type

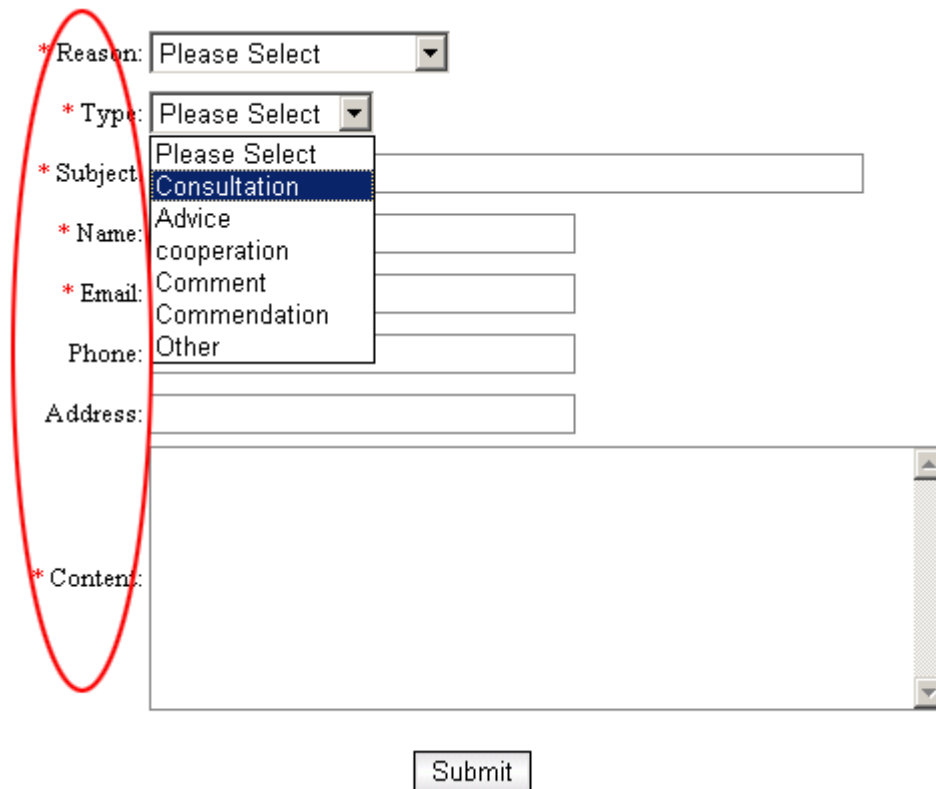
刪除	Type
<input type="checkbox"/>	<input type="text" value="Consultation"/>
<input type="checkbox"/>	<input type="text" value="Advice"/>
<input type="checkbox"/>	<input type="text" value="cooperation"/>
<input type="checkbox"/>	<input type="text" value="Comment"/>
<input type="checkbox"/>	<input type="text" value="Commendation"/>
<input type="checkbox"/>	<input type="text" value="Other"/>

The above message type is system default; we may modify the reason given, and also add or delete the reason type. The operation is identical with “News “and “Pictures “. (for details please see page64 – 66)

4) Set the item name and error information

Item name: The content we set is the name we want to fill in the message board of front, such as “reason “, “type “, “title “, “name “, “e-mail “etc. the names of item displayed in website shown below:

Error information: it is the pop hint when the information the users filled in is not corresponding with request, for example, the users submit it but didn’t select the “reason “, the system will pop information “please select reason! “; if the users submit it but didn’t fill in the “subject “, the system will pop information “please input subject!(within 300 characters) “



* Reason: Please Select

* Type: Please Select

* Subject: Please Select
Consultation

* Name: Advice
cooperation

* Email: Comment
Commendation

Phone: Other

Address:

* Content:

Submit

Operation: enter into the back of “Feedback “, click the “set item name and error information “in the upper of back, enter into the page shown below:

Feedback: Manager - Set Item Name and Error Information

Item Name	Error
<input type="text" value="Subject"/>	<input type="text" value="Please specify a Subject (less than 300 characters) ."/>
<input type="text" value="Reason"/>	<input type="text" value="Please select a Reason."/>
<input type="text" value="Type"/>	<input type="text" value="Please select a Type."/>
<input type="text" value="Name"/>	<input type="text" value="Please specify your Name."/>
<input type="text" value="Email"/>	<input type="text" value="Please specify a valid Email Address (less than 100 add"/>
<input type="text" value="Phone"/>	<input type="text" value="Please specify your Phone Number."/>
<input type="text" value="Address"/>	<input type="text" value="Please specify your Address (less than 500 characters"/>
<input type="text" value="State"/>	<input type="text"/>
<input type="text" value="IP"/>	<input type="text"/>
<input type="text" value="Time"/>	<input type="text"/>
<input type="text" value="Content"/>	<input type="text" value="Please input the Content (less than 1000 characters) ."/>

The image above shows: the content of “item name“ and “error information“ may be modified according to actual circumstance, we may also add type of information. The concrete operation is identical with “News“, “Picture“ (for details please see page64—66)

7.6 Guestbook manager

Website management - Guestbook manager

Guestbook manager: it means manage the message board of the website(the difference from the “feedback“ is that the content of “Guestbook “should check in the back, but the content of “Guestbook“ is public in web)

The management of “Guestbook “include “Data manager“, “Set item name and error information“

Operation:

☺ Build “Guestbook “item

Path: Manage menu in the left side of back “Website management“→“Add new item“, the select type of item: “Guestbook “

☺ Edit “Guestbook “

Path: Manage menu in the left side of back “Website management”→ “Item manager”the back shown below:

Enter into the back of operation: click “manage“ behind “Guestbook“. The content of guestbook shown below:

Data Manager
Set Item Name and Error Information

● Guestbook Manager

Search Combination: And ▼

Item Name	Words	Match	Match Case
Title ▼	<input style="width: 100%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Title ▼	<input style="width: 100%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Title ▼	<input style="width: 100%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Title ▼	<input style="width: 100%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Title ▼	<input style="width: 100%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Search

▼ Set Item Name and Error Information

全选
取消
反选

Show 1 - 1 / 1, Total 1 Pages

Delete	Operation	Title	Email	IP	Time
<input type="checkbox"/>	View	001	123@163.com	218. 7. 40. 232	2005-11-17

Show 1 - 1 / 1, Total 1 Pages

Submit

We elaborate the two management functions of “Guestbook “according to the image above:

1) Data manager: Manage the message that users submit in the front.

Operation: enter into the back of “Guestbook “, click the “data manager “in the upper of back. enter into the page shown above:

Delete: delete the message which users submit, pitch on ① in the image above, click “submit “, the message will be deleted.

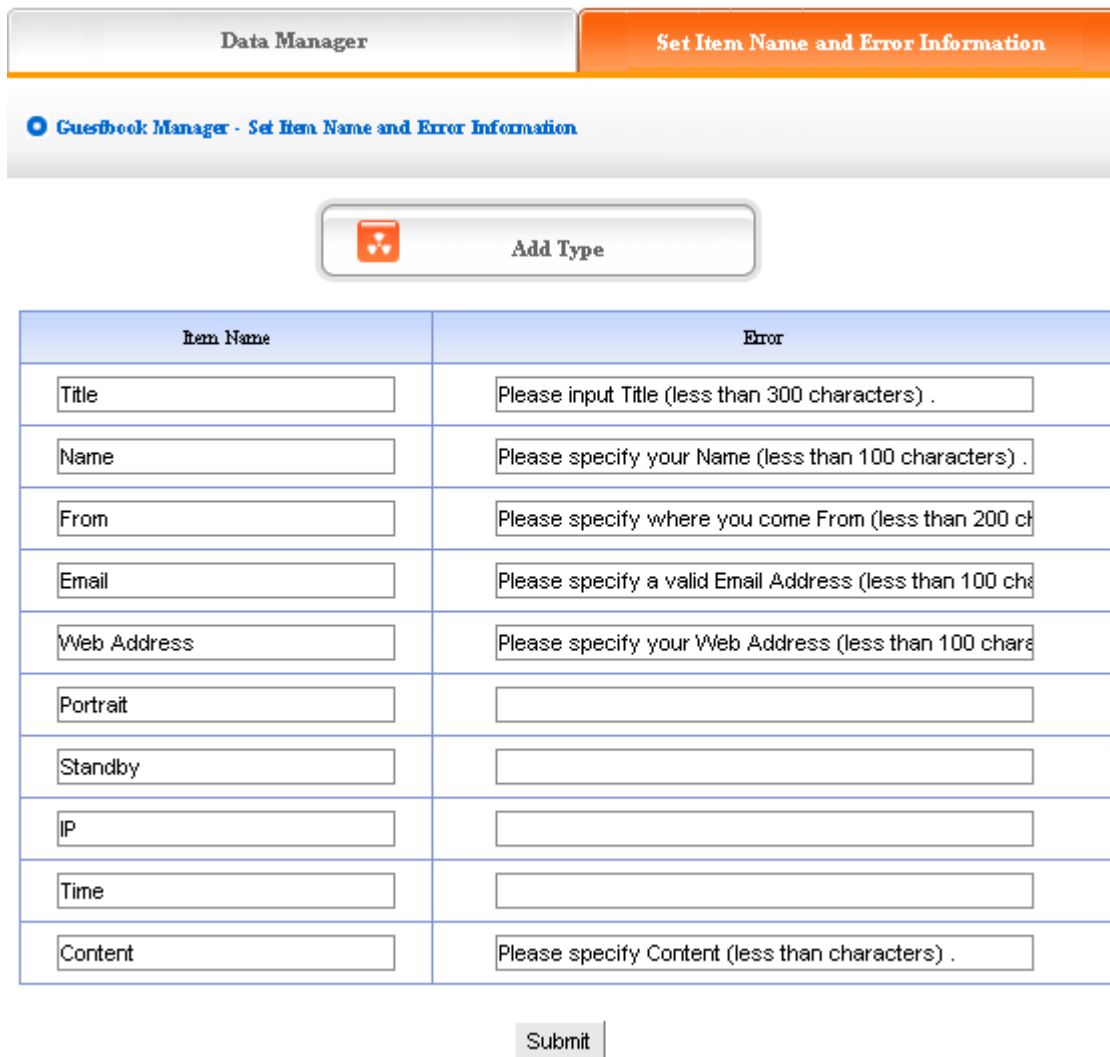
Check: click “check “under ② in the image above, we can check the message which users leave in the back.

Email: click email ③ in the image above, send email to users directly

2) Set item name and error information:

The meaning of “item name “and “error information “is identical with the “feedback “, in the message board of the front, means pop hint when users submit the message and fill in the item name that aren’t corresponding with the request.

Operation: enter into the back of “Guestbook “, click the “set item name and error information “in the upper of back. The following image shows:



Item Name	Error
<input type="text" value="Title"/>	<input type="text" value="Please input Title (less than 300 characters) ."/>
<input type="text" value="Name"/>	<input type="text" value="Please specify your Name (less than 100 characters) ."/>
<input type="text" value="From"/>	<input type="text" value="Please specify where you come From (less than 200 ch"/>
<input type="text" value="Email"/>	<input type="text" value="Please specify a valid Email Address (less than 100 ch"/>
<input type="text" value="Web Address"/>	<input type="text" value="Please specify your Web Address (less than 100 char"/>
<input type="text" value="Portrait"/>	<input type="text"/>
<input type="text" value="Standby"/>	<input type="text"/>
<input type="text" value="IP"/>	<input type="text"/>
<input type="text" value="Time"/>	<input type="text"/>
<input type="text" value="Content"/>	<input type="text" value="Please specify Content (less than characters) ."/>

The image above shows: the content of “item name“ and “error information“ may be modified according to the actual circumstance, we may also add type of information here. The concrete of operation is identical with “News“, “Pictures“ (for details please see page64—66)

7.7 Trade

Website management - Trade

Trade: the item is system provide for convenient supply and demand

The management of "Trade" include "data manager", "type manager", "transfer type", "create code"

Operation:

☺ Build "Trade" item

Path: Manage menu in the left side of back "Website management" → "Add new item", the select type of item: "Trade"

☺ Edit "Trade"

Path: Manage menu in the left side of back "Website management" → "Item manger" the back shown below:

Enter into the back of operation: click "manage" behind "Item manager", the page of "Trade" shown below:

Data Manager
Type Manager
Transfer Type
Create Code

trade - Data Manager

①
 Set Item Name and Error Information

②
 Set Dealing Type

Search

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Product Name"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Product Name"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Product Name"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Product Name"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Product Name"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type:

Show 1 - 1 / 1, Total 1 Pages

Delete	Dealing Type	Product Name	Memeber ID	Date	Thumbnail
<input type="checkbox"/>	buy	book	qi aoqi ao	2005-10-29	

Show 1 - 1 / 1, Total 1 Pages

1) Data manager: let's get to know the function of "Data manager" according to the "Trade manager" in image above.

Click ① "Set item name and error information" in image above, in the back, we enter into the page shown below:

The meaning of "item name" and "error information" here is identical with "feedback", "guestbook", it means pop hint when users fill in item name and submit occurring a mistake.

trade - Data Manager

Information Type :

Item Name	Error
<input type="text" value="Product Name"/>	<input type="text" value="Please specify a Product Name (less than 500 characters)"/>
<input type="text" value="Dealing Type"/>	<input type="text" value="Please select a Dealing Type."/>
<input type="text" value="Memeber ID"/>	<input type="text" value="Please Log-In before posting."/>
<input type="text" value="Price"/>	<input type="text" value="Please specify a Price (less than 500 characters) ."/>
<input type="text" value="Name"/>	<input type="text" value="Please specify your Name."/>
<input type="text" value="Email"/>	<input type="text" value="Please specify a valid Email Address (less than 100 add)"/>
<input type="text" value="Phone"/>	<input type="text" value="Please specify your Phone Number."/>
<input type="text" value="Thumbnail"/>	<input type="text"/>
<input type="text" value="IP"/>	<input type="text"/>
<input type="text" value="Date"/>	<input type="text"/>
<input type="text" value="Details"/>	<input type="text" value="Please specify Details (less than 50000 characters) ."/>

The image above shows: the content of “item name“ and “error information“ may be changed according to actual circumstance, you may also add type of information. The concrete operation is identical with “News“, “Pictures“, for details see page64—66.

Click “data manager “② “Set trade “, in the back, we enter into the page shown below:

“Set trade type “means the trading type selected by users when publish supply/demand information, for example “purchase, sale, rent“, etc.

Data Manager
Type Manager
Transfer Type
Create Code

trade - Data Manager

Set Item Name and Error Information

Set Dealing Type

Add Type

Delete	Memeber ID
<input type="checkbox"/>	Buy
<input type="checkbox"/>	Sell
<input type="checkbox"/>	Let
<input type="checkbox"/>	Rent
<input type="checkbox"/>	Agent
<input type="checkbox"/>	Cooperate

Submit

The above message type is system default; we may modify the reason given and also add or delete reason type. the operation is identical with “News“ and “Pictures (for details see page64—66).

Click commodity name③ of “data manager “in back, we may check the detailed information of commodity, the following image shows:

Data Manager Type Manager Transfer Type Create Code

● [trade - Data Manager - view](#)

Jump to Specified Type

Type:

product name : bibabo
dealing type : buy
price : 12
time : 2005-10-29 10:15:06
name : mm
e-mail : zqq_204136@163.com
phone : 0451-00000000



replay

123

Click "email" here send email to users directly.

2) Type manager: It is convenient for users to classify different content of trade information. Users may lookup the type in need directly, operate conveniently, audio-visual effect.

Operation: enter into the back of "Trade", click "type manager" in the upper of back

The backstage shown below:

Data Manager Type Manager Transfer Type Create Code

trade - Data Manager - view

Jump to Specified Type
Type: Start Jumping

 Add Type

 Arrange Type

Delete	Level	Type Name
--------	-------	-----------

Submit

We can set “Add type “, “Delete type “and “Arrange type “here, the operation method is identical with “News “. for details please see page64 – 66

③ Transfer type: In the process of web designing, sometimes we need transfer the trade information in original type to the other types, so the function of “Type transfer “can meet the needs.

Operation: enter into the back of “Trade “, click “Transfer type “in the upper of back, we enter into the page shown below:

Data Manager
Type Manager
Transfer Type
Create Code

Trade - Transfer Type

Search

Type: Top Combination: And

Item Name	Words	Match	Match Case
Product Name	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Product Name	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Product Name	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Product Name	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Product Name	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type: Top

Show 1 - 8 / 8, Total 1 Pages

Delete	Dealing Type	Product Name	Member ID	Date	Thumbnail
1 <input type="checkbox"/>	Sell	Nokia 7250 Cell	qiaoqiao	2005-10-29	
<input type="checkbox"/>	Sell	Nokia 7250 Cell	dangdang	2005-10-29	

Show 1 - 8 / 8, Total 1 Pages

2

Transfer Data To Top

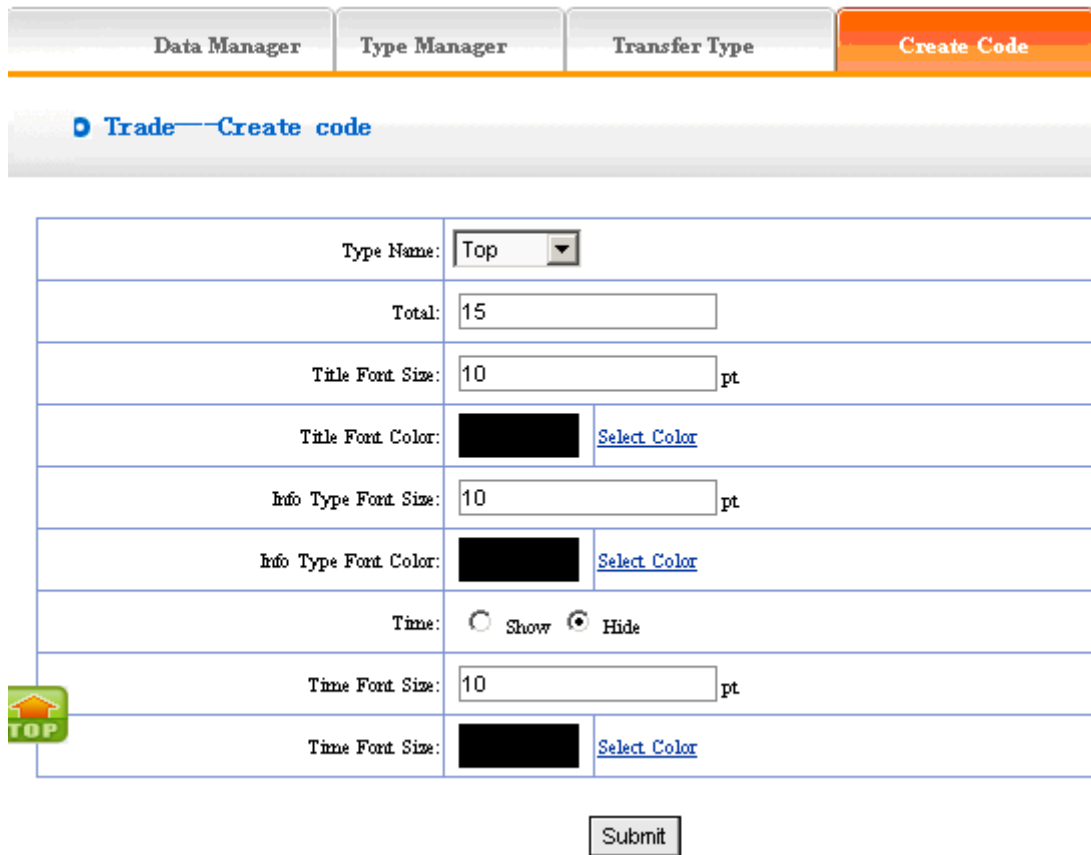
Open the type which need to be transferred, pitch on the content of picture will be transferred, such as ①, in the drop-down list of ②, pitch on the type which the pictures will transfer to, click “submit“, jump successfully (note: after jumping successfully, the content of picture jump from the original type to the type which pitched on, the process is not “copy“, but equal to “cut“ operation)

④ Create code:

Create code: When we add news items of homepage or other page (“Single page “/ “Independent page “), it is inefficient to add manually and get more trouble when update news. So we use “Create code “here, “Create code “create the trade content of items which pitched on “dynamic code “, insert homepage or other webpage, when the back of this trade item upgrade, the items(homepage/other page inserted create code)of trade which insert create code upgrade along with it automatically.

Operation: Enter into the back of “Trade “, click “Create code “in the upper of back “

In the back, we enter into the following image shows:



Data Manager	Type Manager	Transfer Type	Create Code
Trade - Create code			
Type Name:	Top		
Total:	15		
Title Font Size:	10 pt		
Title Font Color:	[Color Picker] Select Color		
Info Type Font Size:	10 pt		
Info Type Font Color:	[Color Picker] Select Color		
Time:	<input type="radio"/> Show <input checked="" type="radio"/> Hide		
Time Font Size:	10 pt		
Time Font Size:	[Color Picker] Select Color		
<input type="button" value="Submit"/>			

It is simple to use “Create code “, select some condition shown, press “submit “button, then create the code. the setting is the same with “News “, for details please see page68(type name: the item type which need to create the code of trade, select in the drop-down list. type font size/color: the type is the “trading type “which we set originally to display. , such as “purchase “, “sale “, “rent “etc.

Finish the above options, we enter into the page shown below after submit:

Data Manager

Type Manager

Transfer Type

Create Code

Trade Create code

Codes are in the following, please copy them to the needed area.

```
<script src="http://test.20t.net/model/js/download.php?
user=webmaster&langtype=en&pageid=en_17&jypelist=all&showcount=10&sorttype=DESC&
showdate=hide&titlefontsize=10&nowtfcolorb=%
23000000&datefontsize=10&nowdfcolorb=%23000000"></script>
```

Code Preview

[\[Buy\] Web CMS](#)[\[Agent\] Web CMS](#)

Copy the code to the page which need to be inserted

7.8 Want ad

Website management - Want ad

“Want ad “is used in recruiting column, submit application on-line.

The management of “Want ad “include “data manager“, “add want ad“, “person manager“, “set item name and error information“

Operation:

☺ Build “Want ad“

Path: Manage menu in the left side of back “Website management“→ “Add new item“, the selected type of item: “Want ad“

☺ Edit “Want ad “

Path: Manage menu in the left side of back “Website management“→ “Item manager“ the page of back shown below:

Enter into the back of operation: click “manage“ behind “Want ad“, the page of “Want ad“ shown below:


Data manager | Add Want Ad | Person manager | Set Item Name and Error Information

Recruit - Data manager

Search

Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Position"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Position"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Position"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Position"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Position"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive



Show 0 - 0 / 0, Total 0 Pages

Delete	Operation	Position	Position discription	Number
<input type="checkbox"/>	Check	Teacher	1 year experience	1

Show 1 - 1 / 1 Total 1 Pages

1) Data manager: Manage the want ad. Let's get to know the function of "data manager" according to "Want ad" page shown in image above.

①: Delete the want ad

②: Modify the want ad. After click, we get into the page shown below:

Item Name	Content
Position	Products spokesman
Description	NO
Number	20
Specialty	Products
Education	College
Experience	3 years
Foreign Language	English
Sex	Female
Marriage	Unmarrige
Age	20--30
Residence	Harbin
Work Zone	Harbin
Work Kind	No
Salary	1000
Remark	

Click “data manager “③: enter into the page shown below, we may check the want ad.

Item Name	Content
Position	Products spokesman
Description	NO
Number	20
Specialty	Products
Education	College
Experience	3 years
Foreign Language	English
Sex	Female
Marriage	Unmarrige
Age	20--30
Residence	Harbin
Work Zone	Harbin
Work Kind	No
Salary	1000
Remark	

2) Add want ad: the content we set is the want ad of your company displayed in website, we may add want ad according to the talent management of your company.



Operation: enter into the back of "Want ad", click the "add want ad" in the upper of back. We enter into the page shown below:

Data Manager

Add Want Ad

Person Manager

Set Item Name and Error Information

Recruit - Add Want Ad

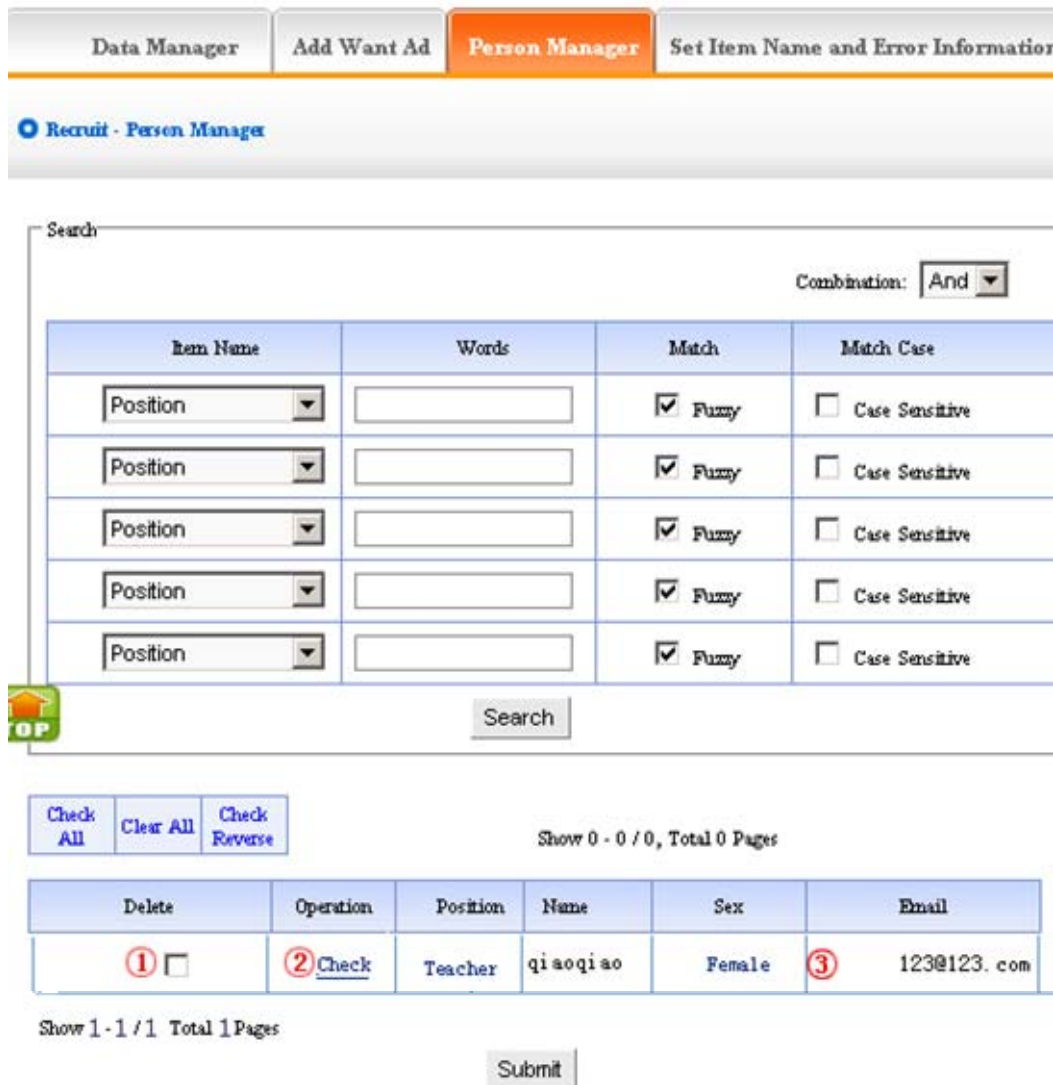
Item Name	Content
Position	<input type="text"/>
Description	<input type="text"/>
Number	<input type="text"/>
Specialty	<input type="text"/>
Education	<input type="text"/>
Experience	<input type="text"/>
Foreign Language	<input type="text"/>
Sex	<input type="text"/>
Marriage	<input type="text"/>
Age	<input type="text"/>
Residence	<input type="text"/>
Work Zone	<input type="text"/>
Work Kind	<input type="text"/>
Salary	<input type="text"/>
Remark	<input type="text"/>

Submit

The info option which need users fill in has given, fill the request in the text field. The want ad which we add will display in the website.

3) Person manager: It is the function that manages the applying information. You may check /delete the information of applicant or send email to applicant

Operation: Enter into the back of “Want ad “, click the “Person manager “in the upper of back and enter into the back shown below:



The screenshot shows the 'Person Manager' interface with the following components:

- Navigation tabs: Data Manager, Add Want Ad, **Person Manager**, Set Item Name and Error Information
- Page title: Recruit - Person Manager
- Search section:
 - Combination: And
 - Table with columns: Item Name, Words, Match, Match Case
 - Five rows, each with 'Position' in the Item Name column, an empty text field in the Words column, 'Fuzzy' checked in the Match column, and 'Case Sensitive' unchecked in the Match Case column.
 - Search button
- Control buttons: Check All, Clear All, Check Reverse
- Page info: Show 0 - 0 / 0, Total 0 Pages
- Table of applicants:

Delete	Operation	Position	Name	Sex	Email
① <input type="checkbox"/>	② Check	Teacher	qi aoqi ao	Female	③ 123@123.com
- Page info: Show 1 - 1 / 1 Total 1 Pages
- Submit button

It includes three aspects of managing the information of applicant:

Delete the information, operation: click ① in the image above

Check the information, operation: click ②

Send email to applicant, operation: click ③

4) Set item name and error information:

Operation: enter into the back of “Want ad “, click the “Set item name and error information “in the upper of the back, in the back, we enter into the following image shows:

Data Manager Add Want Ad Person Manager Set item name and error information

Recruit - Set Item Name and Error Information

Item Name	Error
<input type="text" value="Position"/>	<input type="text" value="Please specify a Position (less than 200 characters) ."/>
<input type="text" value="Description"/>	<input type="text" value="Please specify a Description (less than 3000 characters) ."/>
<input type="text" value="Number"/>	<input type="text" value="Please specify a Number (less than 200 characters) ."/>
<input type="text" value="Specialty"/>	<input type="text" value="Please specify a Specialty (less than 500 characters) ."/>
<input type="text" value="Education"/>	<input type="text" value="Please specify a Education (less than 200 characters) ."/>
<input type="text" value="Experience"/>	<input type="text" value="Please specify a Experience (less than 2000 characters) ."/>
<input type="text" value="Foreign Language"/>	<input type="text" value="Please specify a Foreign Language (less than 500 characters) ."/>
<input type="text" value="Sex"/>	<input type="text" value="Please specify a Sex (less than 200 characters) ."/>
<input type="text" value="Marriage"/>	<input type="text" value="Please specify a Marriage (less than 200 characters) ."/>
<input type="text" value="Age"/>	<input type="text" value="Please specify a Age (less than 200 characters) ."/>
<input type="text" value="Residence"/>	<input type="text" value="Please specify a Residence (less than 200 characters) ."/>
<input type="text" value="Work Zone"/>	<input type="text" value="Please specify a Work Zone (less than 1000 characters) ."/>
<input type="text" value="Work Kind"/>	<input type="text" value="Please specify a Work Kind (less than 500 characters) ."/>
<input type="text" value="Salary"/>	<input type="text" value="Please specify a Salary (less than 1000 characters) ."/>
<input type="text" value="Remark"/>	<input type="text" value="Please specify your Remark (less than 3000 characters) ."/>

Item name: it is the item name which need applicant filled in the front. The following image shows:

Resume	
* Name:	<input type="text"/>
* Sex :	Male ▾
* Nationality:	<input type="text"/>
* Residence:	<input type="text"/>
* Birthday	1980 ▾ Year 01 ▾ Month 01 ▾ Day
* Marriage :	<input type="text"/>
* Education :	<input type="text"/>
* Experience:	<input type="text"/>
* Foreign language :	<input type="text"/>
* Avocation :	<input type="text"/>
* Treatment :	<input type="text"/>
* Email :	<input type="text"/>
Homepage :	http:// <input type="text"/>
Phone :	<input type="text"/>
Post code :	<input type="text"/>
Address :	<input type="text"/>
Remark :	<input type="text"/>

Submit

“Set item name and error information “: It means pop hint when applying information submitted by users isn’t corresponding with request. Some hint is default; you may change it according to your company actual circumstance

7.9 Download

“Download “may build a item for online download, for example software, download files

The management of “Download “include “type manager “, “data manager “, “add files “, “create code “

Operation:

☺ Build “Download “item

Path: the “website management “in the left side of back” → “Add new item “, select the item type: “Download files “

☺ Edit “Download “

Path: the “website management “in the left side of back” → “Item manager “. the back shown below:

Enter into the back of operation: click “manage “behind “Download “, the page of download shown below:

1 - Data Manager



Search

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type:

Show 1 - 1 / 1 Total 1 Pages

Delete	Operation	Sequence	Title	File for Downloading
<input checked="" type="checkbox"/>	<u>Change</u>	1	<u>Demo added file</u>	77293.jpg

Show 1 - 1 / 1 Total 1 Pages

1) Data manager: It means the management of want ad. Let's get to know the function of "data manger" first according to the page of "Want ad" in the image above.

①: Add files (add the files which can be downloaded in the front)

Operation: click ① "Add files", enter into the back shown below:

Data Manager
Type Manager
Transfer Type
Create Code

1 - Add Files

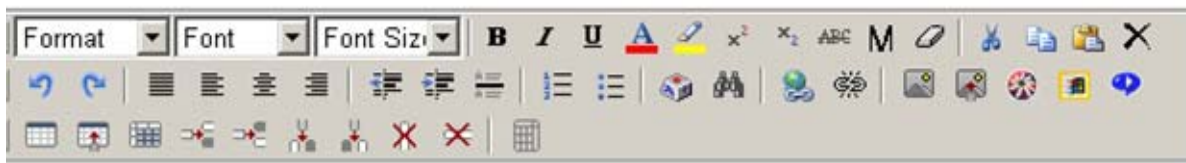
Type:

Sequence:

* Title:

* File for Downloading:

Time:



Title

Time: 2005-11-17 14:03:15

Normal HTML Preview

We will elaborate how to add files:

Type: make sure the files will be added which type belong to (if did not build type, default top type)

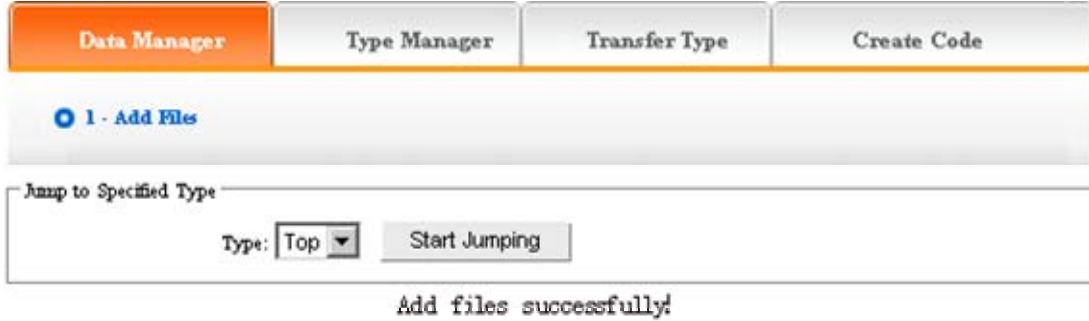
Sequence: Make sure the files arranged as certain order in website (ascend, descend or self are all according to sequence)

Title: The title of files shown in website(also can differentiate files information)

Files for downloading: it means the files added which can be downloaded in website, click “scan “. You may also input the address of files directly if you have known the files path

Time: the item default the time when add files, you may input here freely

You may edit the content of files after set the options above in the image below. The following image shows the page added successfully:



If you need to continue, back to the page “Data manager “, repeat the operation above.

1 - Data Manager



Search

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type

Type:

Show 1 - 1 / 1 Total 1 Pages

Delete	Operation	Sequence	Title	File for Downloading
② <input type="checkbox"/>	③ Change	1	④ Demo added file	77293.jpg

Show 1 - 1 / 1 Total 1 Pages

Click ② in the image above, pitch on “delete “, click “submit “, the files will be deleted.

Click ③ “change “, enter into “add files “again, you may set “title “, “time “, “sequence “and “type “of files newly.

Click the title of ④ in the image above, you may check the instruction of the file

2)Type manager: you may classify the files here, all the files defaulted top type if you don’t classify; after that, all the files displayed as classified.

Operation: enter into the back of “Download “, click “type manager “in the upper of back. we enter into the following image shows:

Data Manager
Type Manager
Transfer Type
Create Code

1 - Type Manager

Jump to Specified Type

Type: Top ▾ Start Jumping

 Add Type

 Arrange Type

Delete	Level	Type Name
<input type="checkbox"/>	0	Download showing 1

Submit

We may also set “add type“ and “arrange type“, the concrete operation is identical with “News“and “Picture“(for details please see page64—66)

3) Transfer type: in the process of designing website, sometimes we need transfer the files from original type to the other types, the function of “transfer type “can meet the needs

Operation: enter into the back of “download “, click the “transfer type “in the upper of back

The following image shows:

Data Manager Type Manager Transfer Type Create Code

1 - Transfer Type

Search

Type: Top Combination: And

Item Name	Words	Match	Match Case
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Sequence	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Search

Jump to Specified Type

Type: Top Start Jumping

Check All Clear All Check Reverse

Show 0 - 0 / 0, Total 0 Pages

Delete	Operation	Sequence	Title	File for Downloading
<input type="checkbox"/>	Change	2	Add file 1	77293.jpg
<input type="checkbox"/>	Change	1	Add file 2	77292.jpg

Show 0 - 0 / 0, Total 0 Pages

Transfer Data To Top Submit

Open the type which need to be transferred, pitch on the content of picture will be transferred, such as ①, in the drop-down list of ②, pitch on the type which the pictures will transfer to, click “submit “, jump successfully (note: after jumping successfully, the content of picture jump from the original type to the type which pitched on, the process is not “copy “, but equal to “cut “operation)

4) Create code:

Create code: When we add news items of homepage or other page (“Single page “/ “Independent page “), it is inefficient to add manually and get more trouble when update news. So we use “Create code “here, “Create code “create the “download “ content which pitched on “dynamic code “, insert homepage or other webpage, when the back of this “download “ upgrade, the items(homepage/other page inserted create code)of “download “ which insert create code upgrade along with it automatically.

Operation: enter into the back of “Download “, click “create code “in the upper of back

The following image shows:

Data Manager	Type Manager	Transfer Type	Create Code
--------------	--------------	---------------	-------------

1 - Create Code

Type Name:	Top
Total:	10
Sort:	Descent
Title Font Size:	10 pt
Title Font Color:	<input type="color"/> Select Color
Time:	<input type="radio"/> Show <input checked="" type="radio"/> Hide
Time Font Size:	10 pt
Time Font Color:	<input type="color"/> Select Color

Submit

It is simple to use “Create code “, select some condition shown, press “submit “button, then create the code. Here, the setting method is identical with “News “, for details please see page68

After setting the options above, the back shown below after submit:

Data Manager	Type Manager	Transfer Type	Create Code
--------------	--------------	---------------	-------------

1 - Create Code

Codes are in the following, please copy them to the needed area.

```
<script src="http://test.20t.net/model/js/download.php?
user=webmaster&langtype=en&pageid=en_17&jypelist=all&showcount=10&sorttype=DESC&
showdate=hide&titlefontsize=10&nowtfcolorb=%
23000000&datefontsize=10&nowdfcolorb=%23000000"></script>
```

Code Preview

Copy the code to the page which needs to be inserted.

7.10 Shopping

Website management - Shopping

The item of “Shopping “include member register, score, product sort, product manager, add product, payment, delivery, order manager, create code, etc.

☺ Build the item of “Shopping “

Path: the manage menu in the left side of back “Website management “→ “Add new item “, the item type selected: “Shopping “

☺ Edit “Shopping “

Path: manage menu in the left side of back “Website management “→ “Item manager “click “Manage “behind “Shopping “, the page shown below:

1) Data manager: Let's get to know the content of "data manager" in the item of "shopping" according to the image above:

Click ① "Add products", enter into the page shown below: you may add the products seen in front

Type:

Sequence:

* Product ID:

Product Name:

* Unit Price:

Unit:

Thumbnail: [Select an image](#)

* Score:

* Brief:

Text HTML

Details

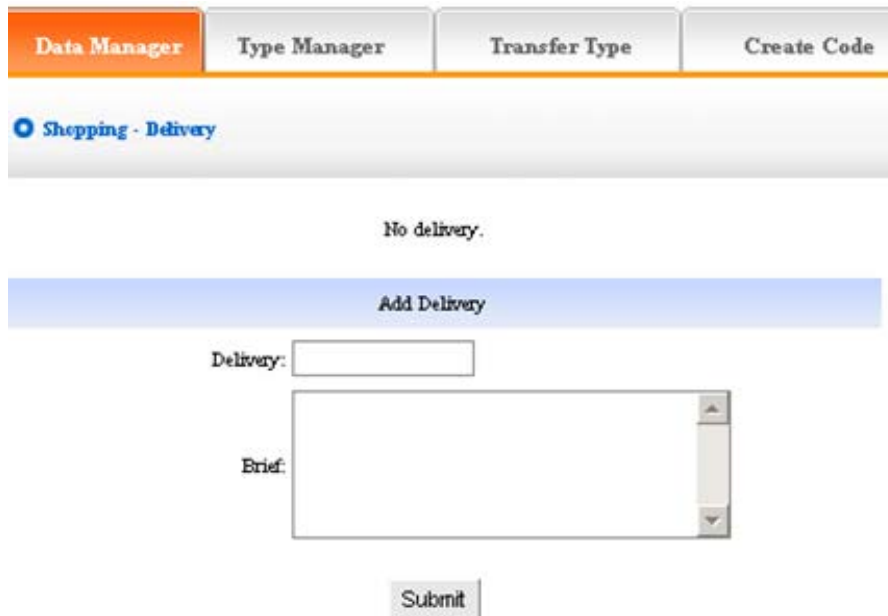
Normal HTML Preview

Submit

The content we fill in is the information displayed in front, fill content in the corresponding position in the image above. The score is used to evaluate the level of members. Edit the instruction of products in the editor.

Delivery: The content is the method of delivering goods when buying products.

Click “delivery“ ② in “Data manager“, in the back, we enter into the page shown below:



The screenshot shows a web interface with a top navigation bar containing four buttons: "Data Manager" (highlighted in orange), "Type Manager", "Transfer Type", and "Create Code". Below this is a sub-menu bar with "Shopping - Delivery" selected. The main content area displays "No delivery." and a blue "Add Delivery" button. Underneath the button, there is a "Delivery:" label followed by a text input field, and a "Brief:" label followed by a larger text area with a vertical scrollbar. At the bottom of the form is a "Submit" button.

Payment: the payment method of shopping

Click ③ “payment “in “data manager “, the following image shows:

Data Manager Type Manager Transfer Type Create Code

Shopping - Data Manage

Delivery **Payment** Order Manager

No payment.

Add Payment

Payment:

Brief:

Submit

TOP

Paying Online

Paying System: Shop ID

IsOs: ID: Key:

We may add “payment “of shopping.

Payment on-line: The content is shop ID which your company applies in “on-line “bank, your user may pay according to the address.

Order manager: Manage the order filled by members when buying products

Click “Order manager“ ④ in “Data manager“, the following image. Shows:

Data Manager
Type Manager
Transfer Type
Create Code

[Shopping - Order Manager](#)

Complete Order
Incomplete Order

Search Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Member ID"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

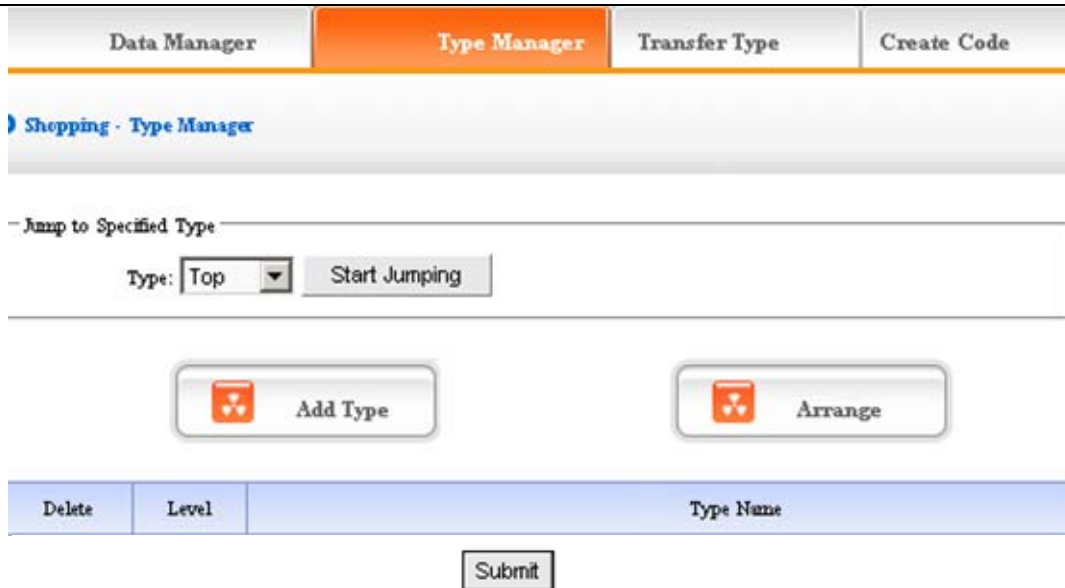
Show 0 - Total 0 Pages

Delete	Operation	Order ID	Member ID	Consignee	Email	Payment for Goods	Delivery Money	Total	Complete Order	Order 1
<input type="checkbox"/>	Check	1	002136	qiaoqiao	123@123.com	4	0	4	Complete	2005-10

We may delete/check orders in the page shown above. "Complete order" means the orders which have delivered goods, "incomplete order" means that have not delivered, click "complete" switch "incomplete order" to "complete order", in the page of "Complete order", click "return", switch "complete order" to "incomplete order".

2)Type manager: You may classify the products, all the products default displayed in top type if you don't classify the products; after classify, all the products displayed as classified in website.

Operation: enter into the back of "Shopping", click the "type manager" in the upper of back. The following image shows:



We may set “Add type“, “Delete type“ and “Arrange type“ here, the concrete operation is identical with “News“ and “Pictures“ (For details please see page64 – 66).

3) Transfer type: in the process of designing website, sometimes we need transfer the content of shopping in original type to the other types, the function of “Transfer type “can meet the needs.

Operation: Enter into the back of “shopping “, click “Transfer type “in the upper of back.

The following image shows:

Data Manager Type Manager **Transfer Type** Create Code

Shopping - Transfer Type

Search: _____

Type: Combination:

Item Name	Words	Match	Match Case
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
<input type="text" value="Sequence"/>	<input type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Jump to Specified Type _____

Type:

 Show 49 - 58 / 58, Total 6 Pages

Delete	Operation	Sequence	Product ID	Product Name	Unit Price	Unit	Thumbnail
<input type="checkbox"/>	Change	1	20372	sweet love PT950 diamond ring	0		

Open the type which need to be transferred, pitch on the content of picture will be transferred, such as ①, in the drop-down list of ②, pitch on the type which the pictures will transfer to, click “submit”, jump successfully (note: after jumping successfully, the content of picture jump from the original type to the type which pitched on, the process is not “copy”, but equal to “cut” operation).

4) Create code:

Create code: When we add news items of homepage or other page (“Single page “/ “Independent page “), it is inefficient to add manually and get more trouble when update news. So we use “Create code “here, “Create code “create the shopping content which pitched on “dynamic code “, insert homepage or other webpage, when the back of this shopping upgrade, the items(homepage/other page inserted create code)of news which insert create code upgrade along with it automatically.

Operation: Enter into the back of “Shopping“, click “create code “in the upper of back“.

The following image shows:

Data Manager	Type Manager	Transfer Type	Create Code
--------------	--------------	---------------	-------------

● Shopping - Create Code

Type Name:	<input type="text" value="Top"/>
Per Row Count:	<input type="text" value="5"/>
Total:	<input type="text" value="15"/>
Sort:	<input type="text" value="Descent"/>
Thumbnail Width:	<input type="text" value="100"/> px
Thumbnail Height:	<input type="text" value="100"/> px
Content Font Size:	<input type="text" value="10"/> pt
Content Font Color:	<input type="color" value="black"/> Select Color

It is simple to use “Create code “, select some condition shown, press “submit“ button, then create the code. The setting method is the same with “News“, for details see page 68 (thumbnail width/height: means the size of thumbnail which displayed in front by the code; Content font/color: The character size/color of the products introduction).

After setting the options above, we enter into the page shown below after submit:

Data Manager	Type Manager	Transfer Type	Create Code
--------------	--------------	---------------	--------------------

Shopping - Create Code

Code are in the following ,please copy them to the needed area

```
<script src="http://www.20t.net/model/js/product.php?
user=002136&langtype=cn&pageid=cn_32&jypelist=all&perrowshowcount=5&tota
lshowcount=15&sorttype=DESC&thumbnailwidth=100&thumbnailheight=100&titlefo
ntsize=10&fcolorb=%23000000"></script>
```

Code preview

Product ID : 001

potato



Have more if it is good taste

Score : 2

Buy

Copy the code to the page which needs to be inserted.

7.11 Self form

Website management - Self form

It is the item which designed by yourself, such as investigate, feedback, etc.

The management of "Self form" include "Data manager", "Set item name and error information".

Operation:

☺ Build "Self form"

Path: Manage menu in the left side of backstage "Website management" → "Add new item", select the type: "Download".

☺ Edit "Self form"

1) Data manager:

Registration

Search

Combination: And ▾

Item Name	Words	Match	Match Case
Field1 ▾	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Field1 ▾	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Field1 ▾	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Field1 ▾	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive
Field1 ▾	<input style="width: 90%;" type="text"/>	<input checked="" type="checkbox"/> Fuzzy	<input type="checkbox"/> Case Sensitive

Search

Check All
Clear All
Check Reverse

Show 0 - 0 / 0, Total 0 Pages

Delete	Operation	Song	Color	Movie	Book
1 <input type="checkbox"/>	Check 2	Fly in the sky	Green	Titanic	Da Vinci

Submit

We may “delete“ and “check“ the information submitted by users.

2) Set item name and error information:

Item name: The item name displayed in front which needs users fill in.

Set item name and error information: pop hint when the information submitted in front is not corresponding with request. You should set it according to the actual circumstance of item type.

Operation: Enter into the back of “Self form “, click “Set item name and error information in the upper of back, the following image shows:

Registration - Set Item Name and Error Information

Show	Item Name	Error
<input checked="" type="checkbox"/>	<input type="text" value="Field1"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field2"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field3"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field4"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field5"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field6"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field7"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field8"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field9"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field10"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field11"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field12"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field13"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field14"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field15"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field16"/>	<input type="text"/>
<input checked="" type="checkbox"/>	<input type="text" value="Field17"/>	<input type="text"/>

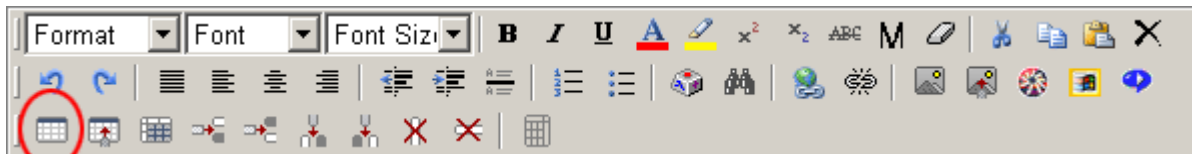
Submit




















“Item name “default from “field1 “to “field30 “, we input the item name which will be displayed in front.
















Input content in “error “which match with the fields (when input item name and error information, it will display in front which pitched on “show “, otherwise it will hide).

8 Introduction of on-line HTML

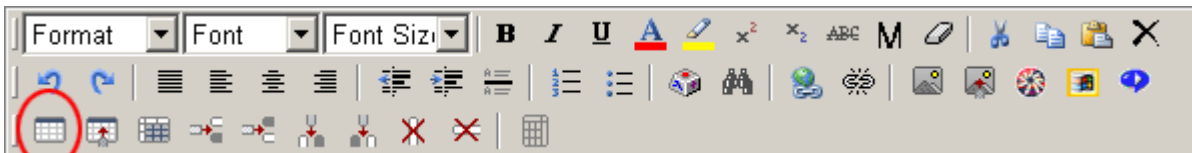
Let's elaborate the function of tool bar in HTML:



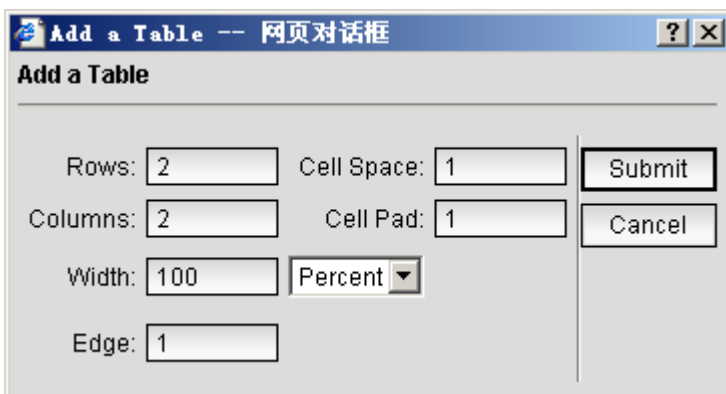
- **B** : Bold
- *I* : Italic
- U : Underline
- x^2 : Superscript
- x_2 : Subscript
- ~~ABC~~ : Strike through
- M : Marquee
-  : Remove format
-  : Cut
-  : Copy
-  : Paste
- X : Delete
-  : Undo
-  : Redo
-  : Justify left
-  : Justify center
-  : Justify right
-  : Justify none
-  : Outdent
-  : Indent
-  : Insert horizontal rule
-  : Ordered list
-  : Unordered list
-  : Insert special char
-  : Replace
-  : Create link
-  : Unlink

-  : Insert image
-  : Change image property
-  : Insert flash
-  : Insert windows media
-  : Insert real media
-  : Add a table
-  : Change table property
-  : Change cell property
-  : Insert a row above this
-  : Insert a row below this
-  : Insert a column before this
-  : Insert a column after this
-  : Delete column
-  : Delete row
-  : Table guide line

8.1 Add a table



Click “” icon



Rows: input the rows you need

Columns: input the columns you need

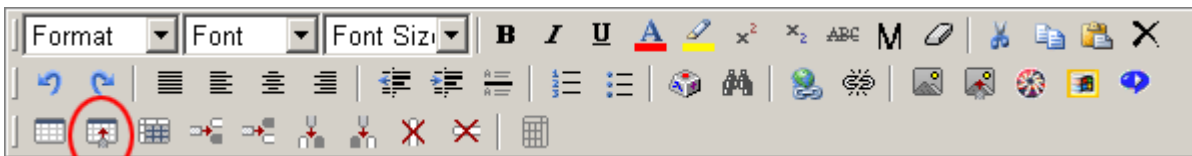
Width: choose the unit percent or pixel

Edge: the pixel width of edge

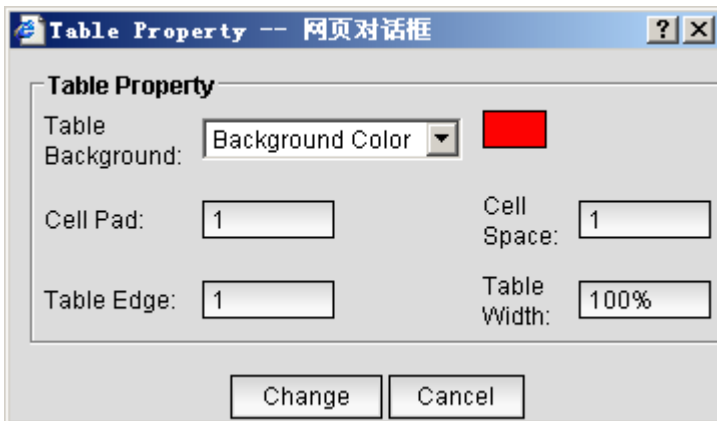
Cell space: it is used to define the filling space of table. it means the space between inner-edge and content.

Cell pad: it is used to define the space of table. it means the separate width between tables

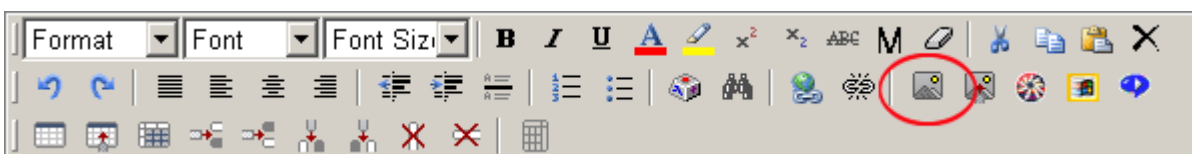
Change the table property:




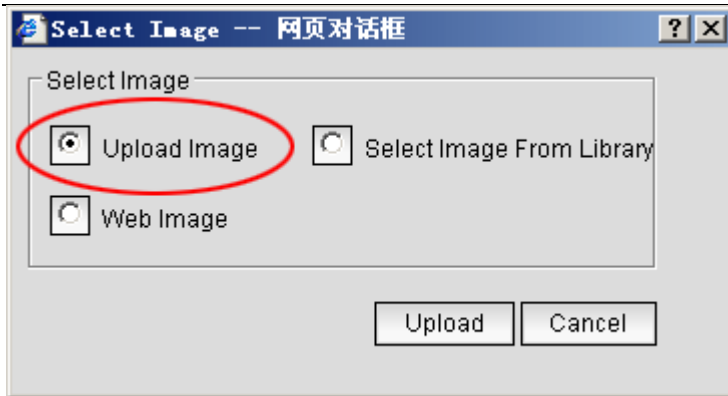
Click “” icon



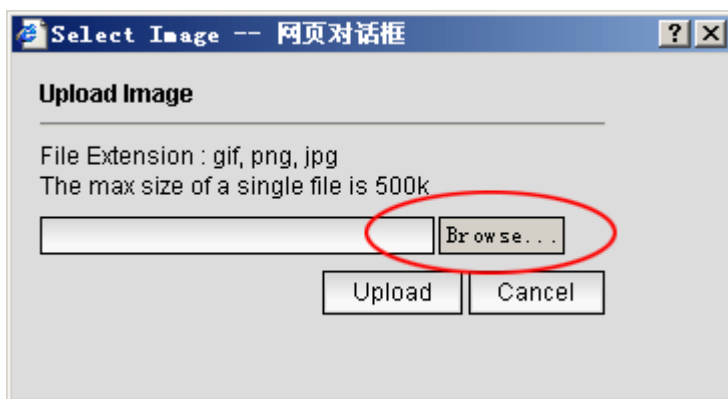
8.2 Insert image



Click “” icon, select upload image, press “upload “button.



Click "scan" "select the image need uploaded"



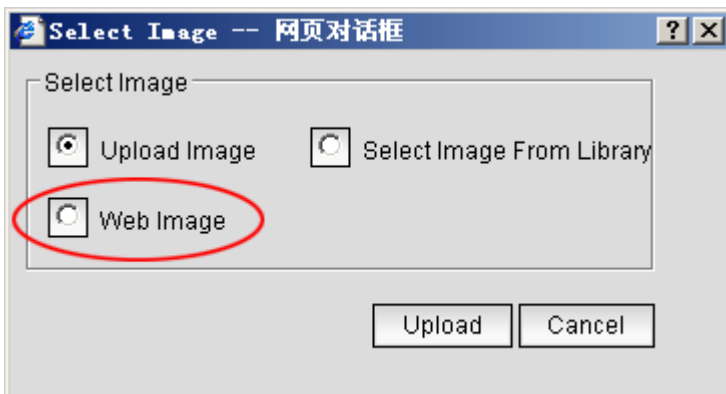
Select image from library, press "select" "button.



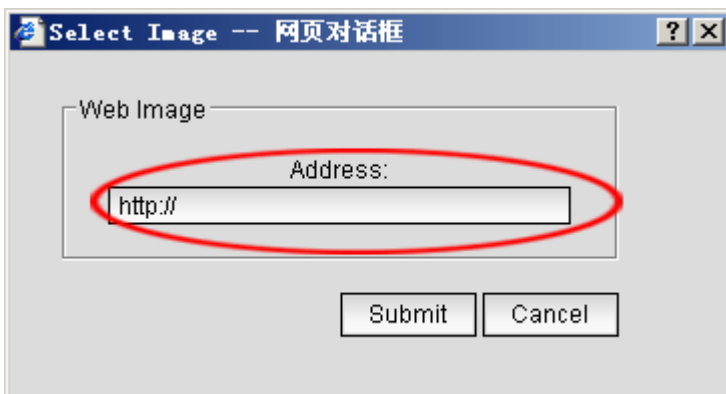
Select image from library.



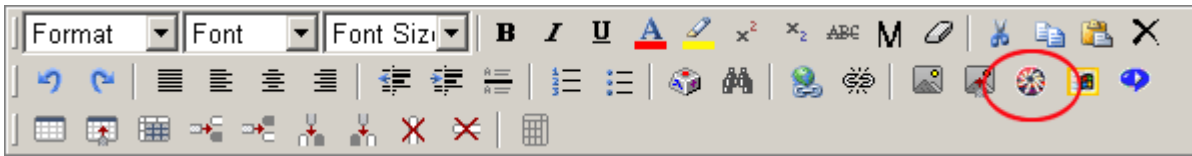
Select web image, press "input" button.



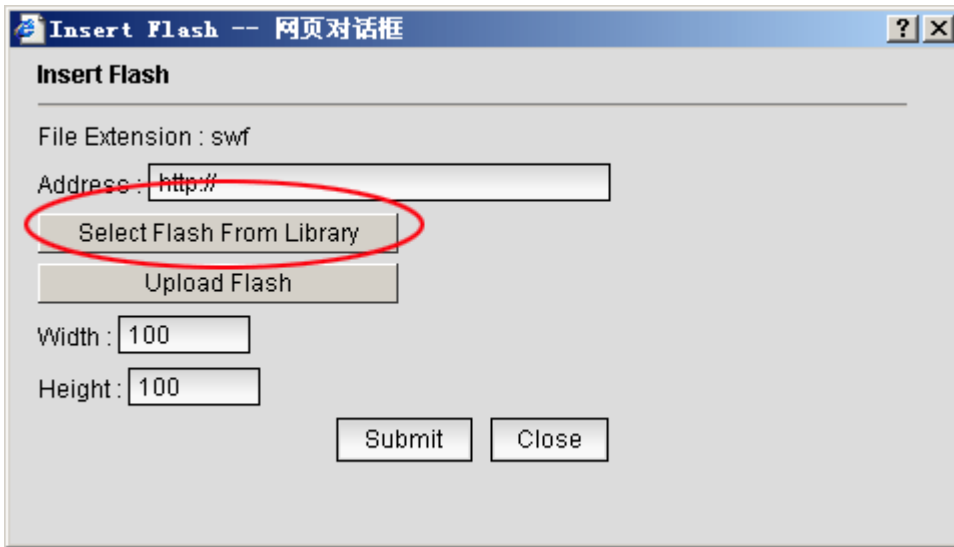
Fill in the URL of the image, click "submit".



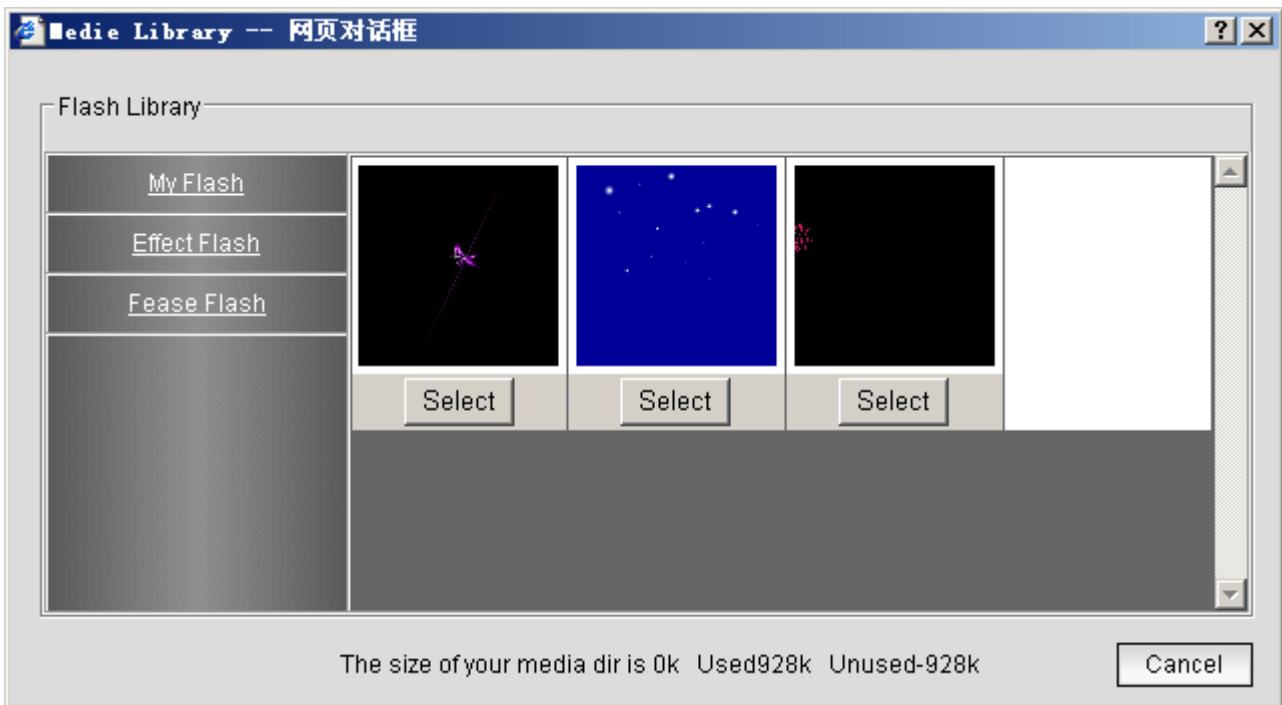
8.3 Insert flash



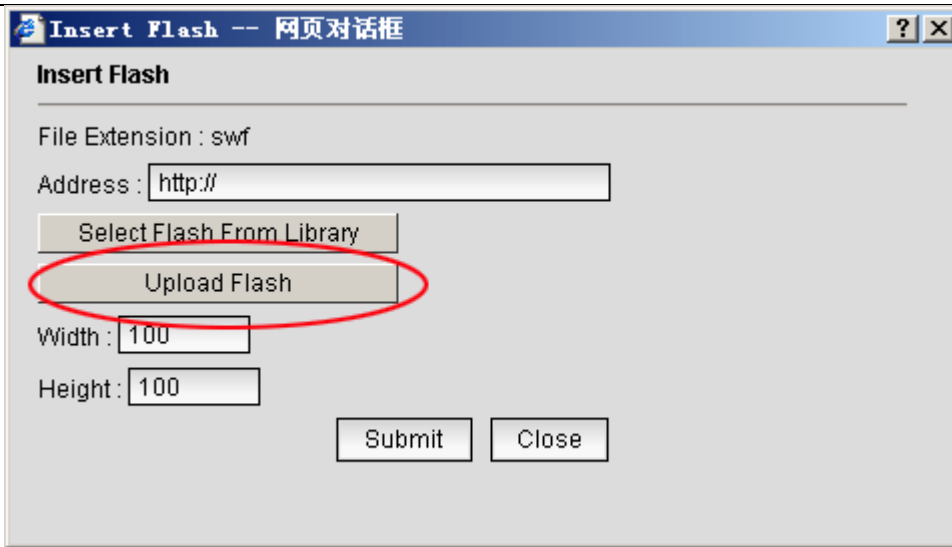
Click “” icon.



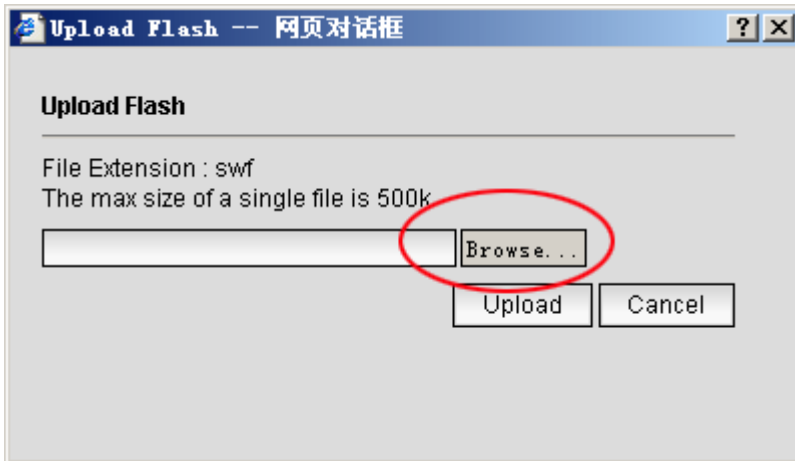
Click “select Flash from library”.



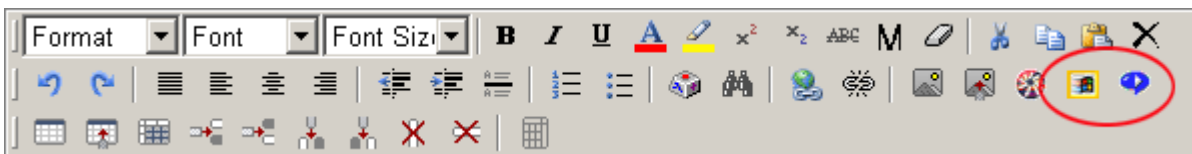
Click “upload Flash”.




Click “scan “select Flash which need upload.



8.4 Insert windows/real media.




Click “ “icon, you may insert avi, wmv, mov.



The screenshot shows a dialog box titled "Insert MediaPlayer Player" with a close button (X) in the top right corner. The dialog contains the following fields and controls:

- File Extension:** A text field containing "avi, wmv, mov", which is circled in red.
- Address:** A text field containing "http://".
- Width:** A text field containing "480".
- Height:** A text field containing "360".
- Play Mode:** Two radio buttons labeled "Auto" (selected) and "Manual".
- Buttons:** "Submit" and "Close" buttons at the bottom right.

Click “” icon, you may insert rm, ra, ram.



The screenshot shows a dialog box titled "Insert Real Media Player" with a close button (X) in the top right corner. The dialog contains the following fields and controls:

- File Extension:** A text field containing "rm, ra, ram", which is circled in red.
- Address:** A text field containing "http://".
- Width:** A text field containing "480".
- Height:** A text field containing "360".
- Play Mode:** Two radio buttons labeled "Auto" (selected) and "Manual".
- Buttons:** "Submit" and "Close" buttons at the bottom right.